

# **ANNUAL REPORTS OF**



**Town Officers  
For the Year ending December 31, 2019**

**AND**

**School District Officers  
For the Year ending June 30, 2019**





## SELECTMEN'S REPORT

Three properties that had been 'gifted' to the Town were sold in 2019, raising \$23,901 to help reduce taxes. It was voted to sell the properties at the 2019 Town Meeting.

A new roof was put on the Highway Garage and solar panels were installed to help defray the cost of electricity. The Highway Department also received a new grader and a building to house the grader to keep it out of the weather and extend its years of use. We continue to receive many compliments on the work the crew has been doing to keep our roads safe.

The Broadband Advisory Committee has worked diligently to bring increased internet service to the town. After gathering data, a Request for Proposals was done. Following review of the proposals and upon the recommendation of the Committee, we voted to work with Consolidated Communications toward accomplishing the goal of installing a fiber network. Several informational hearings have been held and a warrant article will be presented at the upcoming town meeting to approve a bond to proceed. There will be no tax burden to the town.

Resident Jonathan Lifschutz of American Wealth Administration Group donated the cost of putting a spotlight on the town common flag pole. Cultural Arts purchased a new stove and replaced the faucets in both sinks in the Town Hall kitchen. Thank you for your generous donations.

Discussion has taken place this year to look at repairs that are needed in the Town Hall. It is important to maintain our historical Town Hall for future generations. We are proposing on the 2020 Warrant to establish a Capital Reserve Fund for repairs. Issues include the preservation of the windows, a much-needed septic system and an elevator so that the upstairs can be used by the public. The first step to accomplish is a Historic Building Assessment that will inform us of the current condition and give recommendations for short, mid and long-range preservation needs. The Assessment will also open avenues for potential grant funds.

The work of the Fire Department Advisory Committee has reached a point where they are looking at possible floor plans for a new fire department. Bensonwood has been hired to do an architectural design and we have hired Steve Horton as an Owner's Representative to work with Randall Walter of Bensonwood and the Committee to bring a proposal before the town. There is still much work to be done to get to that point and we want to thank all of those involved in working toward the goal of a new fire department that will benefit both the Fire Department and the people of Westmoreland.

2019 saw the town move up in the technical world. Online payments can now be made for property taxes, motor vehicle registrations and dog license renewals. Also, thanks to our Town Clerk, Jodi Scanlan, we have a new website that offers a variety of information regarding town activities. If there is something you would like to see on our website that isn't already there, please contact Jodi in the Town Clerk's office.

Lastly, we would like to thank all of those who serve as town officers and members of boards, committees and commissions. Many of these people and committees work behind the scenes and spend numerous volunteer hours; all working to make Westmoreland a community to be proud of.

Selectmen Russ Austin, Frank Reeder and Clayton Stalker



## **Westmoreland Graduates**

### **8<sup>th</sup> GRADE GRADUATES – JUNE 2020**

Sam Bergeron  
Kasey Bressett  
Gabriel Cassin  
Tucker Collins  
Rylee Day  
Connor Fowler  
Sadie Gomarło  
Mason Hagen  
Charlotte Harris  
Anna Hildreth  
Samuel Howe  
Josiah Longley  
Andrew Prock  
Lucille Royce  
Gracyn Smith  
Hannah Stetson

### **12<sup>TH</sup> GRADE GRADUATES – JUNE 2020**

Harry Ackerman IV  
Lydia Bunszel  
Lael Carey  
Lydia deGozzaldi  
Gibson Gitchell  
Carly Giza  
Zoey Gomarło  
Alexa Grace  
Calvin Harville  
Andrea Majewski  
Maria Majewski  
Hanna Mesic  
Nicholas Nadeau  
Isabella Patterson  
Luke Piers  
Nathan Priebe  
Thomas Prock  
Alexandra Ramsey  
Emmaline Riendeau  
Desirae Russell  
Erin Scanlan  
Samantha Shapiro

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## **TOWN OFFICIALS**

### **SELECTMEN**

Russ Austin, Frank Reeder, Clayton R. Stalker, Jr.

### **TOWN ADMINISTRATOR**

Jo Ann LaBarre

### **MODERATOR**

Robert W. Moore, Jr.

### **TREASURER**

Theresa Russell

### **TOWN CLERK**

Jodi Scanlan

### **TAX COLLECTOR**

Melissa Bonito

### **DEPUTY TOWN CLERK**

Melissa Bonito

### **DEPUTY TAX COLLECTOR**

Jodi Scanlan

### **CUSTODIAN**

Reg Goodnow

### **RECYCLING CENTER SUPERVISOR**

Ron Fish

### **AUDITOR**

MelansonHeath, Manchester, NH

### **ROAD AGENT**

David Poklemba

### **FIRE CHIEF**

Harry Nelson

### **LIBRARY DIRECTOR**

Jayne Burnett

### **EMERGENCY MANAGEMENT**

Thomas Finnegan, Director    William Chase, Deputy Director    Robert Hamilton, Deputy Director

### **ZONING ADMINISTRATOR**

Bill Campbell

### **BUILDING INSPECTOR**

Larry Muchmore

### **HEALTH OFFICER**

Kelly Wright

### **OVERSEER OF PUBLIC WELFARE**

Elaine Moore

### **PERAMBULATION AGENT**

Jim Ranson

### **FOREST FIRE WARDEN**

Ed Johnson

### **SUPERVISORS OF THE CHECKLIST**

Patricia Patmos, Rachel Bartlett, Dawn Lincoln

### **TRUSTEES OF THE TRUST FUNDS**

Tim Thompson, Cecile Goff, William Franzen

### **CEMETERY TRUSTEES**

Robert Moore, Robert Davis, Jo Ann LaBarre

### **TRUSTEES OF THE LIBRARY**

Louise Slayton, Kathy Cox, Jan Hurley, Stephen Breck, Susie Harris

### **BUDGET COMMITTEE**

Susan Finnegan, Richard Paul, Wesley Staples, Russ Austin, Dean Priebe

### **PLANNING BOARD**

Lauren Bressett, Bruce Smith, Jim Starkey, Tim Thompson, Larry Siegel  
Alison Fissette, Frank Reeder Clerk/Alternate – Elaine Moore

### **ZONING BOARD OF ADJUSTMENT**

Peter Remy, Brian Merry, Nancy Ranson, Ernie Perham, Barry Shonbeck,  
Alternates – John Harris, Mark Terry Clerk – Jackie Cleary

### **CONSERVATION COMMISSION**

Marshall Patmos, \*John Lukin, Richard Schmidt, Jim Ranson,  
Perry Sawyer, April Ferguson, Mary Bradley, Jeanette Hubert

### **RECREATION COMMISSION**

Susan Harris, Jason Simino, David Bressett, Mark Hayward, Jr., Lisa Huckins

### **PARK HILL MEETING HOUSE & HISTORICAL SOCIETY**

Emelia Prior, JJ Prior, Jan Hurley, Jean Prior, John Harris, Walter Carroll, Jan Carpenter, Deb Stavseth

### **JOINT LOSS MANAGEMENT COMMITTEE**

Jo Ann LaBarre, David Poklemba, Kathy Cox

### **BRIGGS FUND COMMITTEE**

Tim Thompson, William Franzen

### **WANTASKIQUET REGION RIVER SUBCOMMITTEE**

Westmoreland Members: Perry Sawyer, \*John Lukin

### **CONNECTICUT RIVER JOINT COMMITTEE**

Westmoreland Member: Robert Harcke

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### **ADVISORY/SPECIAL COMMITTEES APPOINTED BY SELECTMEN**

*(Committees that are considered short-term and cease once their goal is met)*

### **FIRE DEPARTMENT FACILITY ADVISORY COMMITTEE**

Harry Nelson, Graham Gitchell, Scott Talbot, Tom Finnegan,  
Clyde Simino, \*Bill Campbell, Bob Bartlett, Wes Staples Clerk - Rachel Bartlett

### **BROADBAND ADVISORY COMMITTEE**

John Snowdon, Chris Ballou, JJ Prior

\*Resigned



**TOWN WARRANT**  
**THE STATE OF NEW HAMPSHIRE**  
**THE POLLS WILL OPEN FROM 11:00AM TO 7:00PM**

*To the Inhabitants of the Town of WESTMORELAND in the County of CHESHIRE in said State qualified to vote in town affairs:* You are hereby notified to meet at the Town Hall in said Westmoreland on Tuesday, March 10, 2020 at 11:00am, to act upon the following subjects:

- Article 1        To choose all necessary Town Officers for the ensuing year.  
Article 2        To see if the voters will approve Ordinance changes as proposed by the Planning Board.

Following the counting of ballots, the annual meeting will take place at 7:00pm on Wednesday, March 11, 2020 at the Westmoreland School. The balance of the Articles will be acted on at that time.

- Article 3        To hear the reports of Agents and Auditors and take any action relative hereto.

- \*Article 4        To see if the Town will vote to raise \$2,019,000 for the purpose of installing a 1 gigabit, Fiber to the Premises, Fiber Optic Broadband Network throughout the Town of Westmoreland; with \$1,219,000 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended and \$800,000 of such sum as a donation from the broadband provider, Consolidated Communications, Inc.; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, gifts and donations, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. Both the Select Board and Budget Committee recommend this article. *2/3 ballot vote required*

- Article 5        To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$1,226,732 for general town operations. The Selectmen recommend this Article. This Article does not include special or individual articles addressed separately. *Majority vote required.*

- \*Article 6        To see if the town will vote to establish a Town Hall Repair Capital Reserve Fund under the provisions of RSA 35:1 for town hall repairs, including a building assessment and to raise and appropriate the sum of \$35,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. Both the Select Board and Budget Committee recommend this Article. *Majority vote required.*

- \*Article 7        To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in the Bridge Reconstruction Capital Reserve Fund previously established. Both the Select Board and Budget Committee recommend this Article. *Majority vote required.*

- \*Article 8        To see if the Town will vote to raise and appropriate the sum of \$23,625 to be placed in the Highway Equipment Capital Reserve Fund previously established. \$3,625 to come from unassigned fund balance and the remainder to be raised from taxation. Both the Select Board and Budget Committee recommend this Article. *Majority vote required.*

- \*Article 9        To see if the Town will vote to raise and appropriate the sum of \$22,400 to be placed in the Fire Equipment Capital Reserve Fund previously established. \$2,400 to come from unassigned fund balance and the remainder to be raised from taxation. Both the Select Board and Budget Committee recommend this Article. *Majority vote required.*



- \*Article 10 To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in the Fire Department Facility Capital Reserve Fund previously established. Both the Select Board and Budget Committee recommend this Article. *Majority vote required.*
- \*Article 11 To see if the Town will vote to raise and appropriate the sum of \$8,650 to purchase a top-loading container for the disposal of paper products at the Recycling Center. The Select Board recommends and the Budget Committee does not recommend this Article. *Majority vote required.*  
(By Petition)
- Article 12 To see if the Town will vote to raise and appropriate the sum of \$3,500 to purchase an election ballot counter. This sum to come from unassigned fund balance. No amount to be raised from taxation. *Majority vote required.*
- Article 13 To see what disposition the Town will vote to make of the income from the Jotham Lord Fund. This money (\$90) is included in the proposed operating budget. *Majority vote required.*
- Article 14 To see if the Town will vote to support the efforts of a fundraiser to offset the cost of renovating the Veteran's Memorial and walkway on the Town Common.
- \*Article 15 To see if the Town will vote to call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reduction in harmful carbon emissions at the scale required for our safety. We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely. The record of the vote approving this article shall be transmitted by written notice to our town's State Legislatures, to the Governor of New Hampshire, to our town's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by our town's Select Board, within 30 days of this vote.  
(By Petition)
- Article 16 To transact any other business that may legally come before this meeting.

Given under our hand this 11<sup>th</sup> day of February in the year of our Lord two thousand and twenty.

Selectmen of Westmoreland

Russ Austin, Chairman

Frank Reeder

Clayton R. Stalker, Jr.

\*Special Article per RSA 32:3,VI (d) &/or RSA 32:7VI



## 2020 BUDGET - EXPENSES

		Budget 2019	Actuals 2019	Selectmen Budget 2020	Budget Comm Budget 2020
<b>01E · GENERAL GOVERNMENT</b>					
4130	Executive	77,204	77,315	80,661	80,661
4140	Election & Registration	31,190	28,638	37,925	37,925
4150	Financial Administration	68,970	66,246	55,868	55,868
4153	Legal	5,000	1,401	5,000	5,000
4155	Personnel Administration	114,085	97,241	110,650	110,650
4191	Planning & Zoning	3,701	3,098	3,369	3,369
4194	General Gov't Building	16,436	18,532	16,465	16,465
4195	Cemeteries	13,000	13,000	13,000	13,000
4196	Insurance not Allocated	14,735	13,735	15,496	15,496
<b>02E · PUBLIC SAFETY</b>					
4210	Police	1	0	1	1
4215	Ambulance	64,863	64,863	62,463	62,463
4220	Fire & Rescue	35,977	33,578	41,698	41,698
4240	Building Inspection	1,500	2,387	2,500	2,500
4290	Emergency Management	2,700	928	2,700	2,700
4299	Mutual Aid	22,436	22,436	23,109	23,109
<b>03E · HIGHWAYS AND STREETS</b>					
4311	Highway Administration	149,500	138,949	157,000	157,000
4312	Highways & Streets	417,703	414,075	404,085	404,085
4316	Street Lighting	3,800	3,740	3,800	3,800
<b>04E · SANITATION</b>					
4324	Solid Waste & Recycling	101,647	93,670	102,810	102,810
<b>06E · HEALTH</b>					
4411	Health Officer	240	200	240	240
4414	Animal Control	200	20	200	200
4415	Agencies & Services	5,000	5,000	5,000	5,000
<b>07E · WELFARE</b>					
4441	Welfare Officer	300	200	200	200
4442	Direct Assistance	4,700	0	3,250	3,250
<b>08E · CULTURE AND RECREATION</b>					
4520	Parks & Recreation	2,450	1,500	2,400	2,400
4550	Library	38,773	38,773	39,244	39,244
4583	Patriotic Purposes	350	295	350	350
<b>09E · CONSERVATION</b>					
4611	Commission	650	250	450	450
<b>12E · DEBT SERVICE</b>					
4711	Principal - Highway Truck	35,000	35,000	0	0
1711	Principal - Grader	0	0	28,412	28,412
4721	Long-Term Interest	1,006	1,001	8,385	8,385
4723	Tan Interest	1	0	1	1
<b>TOTAL OPERATING BUDGET</b>		<b>\$1,233,118</b>	<b>\$1,176,070</b>	<b>\$1,226,732</b>	<b>\$1,226,732</b>



2020 Budget – Expenses, continued

	Budget 2019	Actuals 2019	Selectmen Budget 2020	Budget Comm Budget 2020
<b>3E · CAPITAL OUTLAY</b>				
<b>4902 - MACHINERY, VEHICLES, EQUIPMENT</b>				
Highway Grader	40,000	36,797	0	0
<b>4903 - BUILDINGS</b>				
Highway Garage Roof	35,750	35,750	0	0
<b>4909 - OTHER IMPROVEMENTS</b>				
Fire Dept - Thermal Image Cameras	20,000	20,000	0	0
Election Ballot Counter	0	0	3,500	3,500
Recycling Center - Paper Bin	0	0	8,650	0
Fiber Optic Broadband Network	0	0	2,019,000	2,019,000
<b>4E · INTERFUND TRANSFERS OUT</b>				
<b>4915 · TRANSFER TO CAPITAL RESERVE</b>				
Town Hall Repair	0	0	35,000	35,000
Bridge Reconstruction	20,000	20,000	20,000	20,000
Fire Equipment	20,000	20,000	22,400	22,400
Highway Equipment	20,000	20,000	23,625	23,625
Fire Department Facility	50,000	50,000	20,000	20,000
<b>TOTAL WARRANT ARTICLES</b>	<b>\$205,750</b>	<b>\$202,547</b>	<b>\$2,152,175</b>	<b>\$2,143,525</b>
<b>TOTAL EXPENSES</b>	<b>\$1,438,868</b>	<b>\$1,378,616</b>	<b>\$3,378,907</b>	<b>\$3,370,257</b>
<b>LESS AMOUNT OF ESTIMATED REVENUE</b>	<b>\$746,548</b>		<b>\$2,730,121</b>	<b>\$2,730,121</b>
<b>AMOUNT OF TAXES TO BE RAISED</b>	<b>\$692,320</b>		<b>\$648,786</b>	<b>\$640,136</b>
(Exclusive of School & County Taxes)				

	<u>Selectmen</u>	<u>Budget Committee</u>
<b>Town Portion of Tax Rate:</b>		
<b>Property Tax Increase/Decrease from 2019 Budget</b>	-6.16%	-7.37%
<b>Tax Rate Increase/Decrease</b>	-\$0.26	-\$0.32
<b>Tax Impact on \$200,000 home</b>	-\$52.98	-\$63.39

Estimated Tax Impact for additions/deletions to the budget (Local Assessed Valuation: \$166,133,847)		
<u>Addition/Deletion</u>	<u>Tax Rate Impact</u>	<u>\$200,000 Home</u>
\$1,661	\$0.01	\$2
\$16,613	\$0.10	\$20
\$166,134	\$1.00	\$200



## 2020 BUDGET - REVENUE

		Estimated Revenue 2019	Actual Revenue 2019	Selectmen's Estimated Revenue 2020	Budget Comm Estimated Revenue 2020
	<b>TAXES</b>				
3120	Land Use Change Tax	3,120	3,120	2,500	2,500
3185	Yield Taxes	8,000	10,861	10,000	10,000
3187	Excavation Tax	614	614	625	625
3190	Interest & Penalties-Taxes	20,000	19,281	20,000	20,000
	<b>LICENSES, PERMITS &amp; FEES</b>				
3210	Business Licenses & Permits	525	550	525	525
3220	Motor Vehicle Permit Fees	369,300	390,631	393,300	393,300
3230	Building Permits	2,000	2,387	2,500	2,500
3290	Other Licenses, Permits & Fees	17,350	17,892	17,650	17,650
	<b>FROM FEDERAL GOVERNMENT</b>				
3319	F/R - Thermal Image Cameras	19,000	19,000	0	0
	<b>FROM STATE</b>				
3351	Municipal Aid	13,294	13,294	13,294	13,294
3352	Rooms & Meals	88,767	88,767	85,000	85,000
3353	Highway Block Grant	86,295	86,165	85,000	85,000
3356	Forest Land Reimbursement	12	12	12	12
3359	Forest Fire Reimbursement	233	233	200	200
	<b>CHARGES FOR SERVICES</b>				
3401	Income from Departments	2,500	2,289	2,000	2,000
	<b>MISCELLANEOUS REVENUES</b>				
3501	Sale of Town-Gifted Property	23,901	23,901	0	0
3501	Sale of Town-Owned Equipment	5,500	5,668	0	0
3502	Interest	8,500	7,872	7,800	7,800
3503	Rent of Property	6,250	7,178	6,500	6,500
3506	Insurance Dividends	4,631	4,631	0	0
3508	Contributions-CCI Fiber Network	0	0	800,000	800,000
3509	History Sales & Misc. Copies	525	553	500	500
	<b>INTERFUND TRANSFERS</b>				
3916	Trust Funds	2,937	2,937	4,190	4,190
3939	<b>OTHER FINANCING SOURCES</b>				
	Fiber Optic Network-CCI Bond Payments	0	0	1,219,000	1,219,000
	Amount Voted From Fund Balance	0	0	9,525	9,525
	Fund Balance to Reduce Taxes	63,294	63,294	50,000	50,000
	<b>TOTAL REVENUES &amp; CREDITS</b>	<b>\$746,548</b>	<b>\$771,129</b>	<b>\$2,730,121</b>	<b>\$2,730,121</b>



# TOWN MEETING - MINUTES

## TOWN OF WESTMORELAND, NEW HAMPSHIRE

### MARCH 12 & MARCH 13, 2019

The Annual Town Meeting (Elections) was called to order by Robert W. Moore, Jr. on Tuesday, March 12, 2019 at 11:00am. Article 1 was read as well as the both the town and school ballots. Article 2 was then read and it was stated that the ordinance changes would also be voted on. The remaining Articles to be considered Wednesday, March 13, 2019 at 7:00 pm at the Westmoreland School during the Annual Town Meeting. Polls were declared closed at 7:00 pm on Tuesday, March 13, 2019 by Moderator, Robert W. Moore, Jr.

Moderator, Robert W. Moore, Jr. called the Annual Westmoreland Town Meeting to order at 7:00 pm at the Westmoreland School on Wednesday, March 14, 2018. Moore requested Veterans to stand and be recognized after which he led attendees in the Pledge of Allegiance. Moore began the meeting by introducing Selectman, Frank Reeder, elected in 2018 as well as the new Town Clerk, Jodi Scanlan, and new Tax Collector, Melissa Bonito. He then proceeded to declare the election results for Article 1 & 2

**Article 1** To choose all necessary Town Officers for the ensuing year.

208 votes were cast of the registered 1278 = 16% The results of balloting were as follows:

Selectman - 3 Years - Clay Stalker - 182  
Town Clerk - 1 Year - Jodi Scanlan - 201  
Tax Collector - 1 Year - Melissa Bonito - 200  
Town Treasurer - 1 Year - Theresa Russell - 201  
Supervisor of the Checklist - 5 Years - Dawn Lincoln - 194  
Overseer of Public Welfare- 1 Year - Elaine Moore - 185  
Cemetery Trustee - 3 Years - Bob Davis - 197  
Trustee of the Library 3 Years - Louise Slayton - 195  
Trustee of the Library 1 Year - Susie Harris - 197  
Budget Committee - 3 Years - Richard A. Paul - 191  
Trustee of the Trust Funds 3 Years - Timothy F. Thompson - 196  
Trustee of the Trust Funds 2 Years - William (Bill) Franzen - 193  
Briggs Fund Committee - 3 Years (Vote 2) William (Bill) Franzen - 181 & Timothy F. Thompson - 186

School Ballot  
Moderator - Peter Hills - 199  
Member of the School Board (2)  
Michael Norkun - 183  
Dean Priebe - 179  
District Treasurer - Deborah Hall - 201  
District Clerk (write in) Deb Nelson - 12

**Article 2** To see if the voters will approve Ordinance changes as proposed by the Planning Board.  
Explanation: Matter added to current ordinance appears in ***bold italics***.  
Matter removed from current ordinance appears as a **~~strikethrough~~**

1. Are you in favor of the adoption of Amendment No 1 as proposed by the Planning Board for the town Zoning Ordinance as follows:

## SECTION 104 TERMS

**Agricultural *and Forestry* Use:** Land containing at least two acres which is used for raising livestock or agricultural or forest products, including farm structures and the storage of agricultural equipment; riding and boarding stables; and as an accessory use, the sale of agricultural products raised on the property.

**Alteration:** Structural change, rearrangement, ~~and~~ change of location of a building, or addition to a building.

**Recreation, Commercial:** A recreation facility operated as a business and open to the public for a fee. ~~It shall include places of amusement such as bowling alleys, miniature golf courses and similar type establishments.~~

***Recreation, Indoor:*** *A recreation facility where the activity is operated primarily inside a building.*

***Recreation, Outdoor:*** *A recreation facility where the activity is operated primarily outside of any building.*

**~~Recreation, Private Outdoor:~~** ~~Includes yacht club, golf course, trap, skeet and archery range, swimming pool, skating rink, riding stable, park, lake and beach, tennis court, recreation stadium and skiing facility.~~

**~~Recreation, Public Outdoor:~~** ~~Includes A publicly owned and operated *recreation facility*. playground, playfield, park, open space, and swimming pool.~~

**Recreational Vehicle:** A self-propelled or towed vehicle that is equipped to serve as temporary living quarters for recreational, camping, or travel purposes and is used solely as a family or personal conveyance. (NH RSA 259:84-a)

(and change 452.1 2. Definition of Terms)

~~“Recreational Vehicle” means a vehicle which is (i) built on a single chassis; (ii) 400 square feet or less when measured at the largest horizontal projection; (iii) designed to be a self-propelled or permanently towable by a light duty truck, and (iv) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. Refer to Section 104 – Terms.~~

**Retail Store *or Services*:** Includes enclosed restaurant, café, shop ~~and or~~ store for the sale of retail goods, ~~or~~ personal services ~~shop and department store~~; and shall exclude any drive-up service, free-standing retail stand, gasoline service and motor vehicle repair service, new and used car sales and service, trailer and mobile home sales and service.

**~~Stable, Private:~~** ~~An accessory building in which horses are kept for private use and not for hire, remuneration or sale. (is included in agricultural use.)~~

**~~Stable, Public Commercial:~~** ~~A building in which any horses or cows are kept for remuneration, hire or sale.~~

**YES 159 NO 29**

**2.** Are you in favor of the adoption of Amendment No 2 as proposed by the Planning Board for the town Zoning Ordinance as follows:

## **SECTION 205 Construction Approved Prior to Adoption or Amendment to Regulations**

Nothing contained in these Regulations shall require any change in plans or construction of a non-complying structure for which a building permit has been issued. ~~and which has been completed within one year from the effective date of these Regulations.~~

**YES 162 NO 30**

**3.** Are you in favor of the adoption of Amendment No 3 as proposed by the Planning Board for the town Zoning Ordinance as follows:



## 206 Non-Conforming Uses

The following provisions shall apply to all buildings and uses existing on the effective date of this Ordinance which do not conform to the requirements set forth in this Ordinance and to all buildings and uses that in the future do not conform by reason of any subsequent amendment to these Regulations. Any non-conforming use of structures or land except those specified below may be continued indefinitely, but

1. Shall not be moved, enlarged, altered, extended, reconstructed, or restored except by Special Exception by the Zoning Board of Adjustment using the criteria established herein for the consideration of Special Exceptions, and provided further that such enlargement, alteration, extension, reconstruction or restoration shall not increase the non-conforming use or size of the structure by more than 20 percent from the original building(s) foundation, and provided further with respect to setbacks, the enlargement, alteration, extension, reconstruction or restoration shall not encroach any further than the existing building into the setback area.

2. Shall not be changed to another non-conforming use ~~without approval~~ **except by Special Exception** by the Zoning Board of Adjustment, and then only to a use which, in the opinion of the Board, is of the same or of a more restricted nature.

3. Shall be re-established only ~~after approval~~ **by Special Exception** of the **Zoning** Board of Adjustment if such use has been discontinued for a period of six months, or has been changed to, or replaced by, a conforming use. Intent to resume a non-conforming use shall not confer the right to do so.

4. Shall not be restored for other than a conforming use after damage from any cause, unless the non-conforming use is reinstated within one year of such damage. If the restoration of such building is not ~~completed~~ **actively under construction** within one year, the non-conforming use of such building shall be deemed to have been discontinued, unless such non-conforming use is carried on without interruption in the undamaged part of the building.

**YES 139 NO 45**

4. Are you in favor of the adoption of Amendment No 4 as proposed by the Planning Board for the town Zoning Ordinance as follows:

### SECTION 426 Roadside Agricultural Stands

Temporary roadside stands for the sale of agricultural or forestry products raised on the property may be erected in any district **as long as its location and parking does not create a public hazard**. ~~No stand shall be nearer the front or side lot lines than 20 feet. Off street parking space shall be provided for at least two motor vehicles.~~

**YES 183 NO 15**

5. Are you in favor of the adoption of Amendment No 5 as proposed by the Planning Board for the town Zoning Ordinance as follows:

### SECTION 438.9 Performance Standards: Harmful Wastes

No permanent use shall cause wastes to be discharged into the sewer system, streams, ~~or~~ other bodies of water, **or neighboring properties**. Effluent disposal shall comply with the local and state ~~sewer~~ health standards.

**YES 180 NO 17**

6. Are you in favor of the adoption of Amendment No 6 as proposed by the Planning Board for the town Zoning Ordinance as follows:



## SECTION 432 PHOTOVOLTAIC SYSTEMS

*Add to terms:*

*Photovoltaic System: An active solar energy system that converts solar energy directly into electricity.*

*The purpose of this section is to align with the master plan goal of preserving the town's rural character while permitting photovoltaic technology as an accessory use.*

**432:1 Photovoltaic Systems are allowed as noted below.**

- A. *All photovoltaic systems shall conform to applicable building, electrical, and fire codes and permits.*
- B. *Roof or building mounted systems are allowed in all zones.*
- C. *Ground mounted systems up to 50 panels are allowed in all zones.*

**YES 151 NO 43**

7. Are you in favor of the adoption of Amendment No 7 as proposed by the Planning Board for the town Zoning Ordinance as follows:

**TABLE 502 "C/I" – Commercial/Industrial**

**(All items not listed remain the same)**

Allowed by Special Exception

- 11. ~~Any retail or wholesale distribution service.~~ **Retail store or services**
- 12. ~~Any personal service~~ **Agriculture and Forestry use**
- 23. ~~Stables, Private and Public~~ **Commercial**
- 25. ~~Other highway commercial uses,~~ upon the finding by the Planning Board that such use is of the same general character as those permitted, and which will not be detrimental to the other uses within the district or to the adjoining land uses
- 26. **Commercial indoor recreation**
- 27. **Commercial outdoor recreation**

**YES 161 NO 27**

8. Are you in favor of the adoption of Amendment No 8 as proposed by the Planning Board for the town Zoning Ordinance as follows:

**TABLE 503 "FR" - Forestry Residential**

Permitted Uses

- 1. Agricultural & Forest Uses
- 2. Wildlife Refuge
- 3. Accessory Use
- 4. One-Family Dwelling
- 5. ~~Stable, Private~~
- 6. Home Based Occupation

Allowed by Special Exception

- 1. Public Utility
- 2. ~~Stable, Public~~ **Commercial**
- 3. Professional Residence – Office
- 4. Home Business
- 5. Public Outdoor Recreation
- 6. **Public Indoor Recreation**
- 7. **Commercial Indoor Recreation**
- 8. Reservoir

**YES 134 NO 22**

9. Are you in favor of the adoption of Amendment No 9 as proposed by the Planning Board for the town Zoning Ordinance as follows:

**TABLE 504 "MDR" – Medium Density Residential**

**(All items not listed remain the same)**

Allowed by Special Exception

- 4. ~~Stable, Private~~ **Commercial**
- 7. **Commercial outdoor recreation**

**YES 155 NO 34**



10. Are you in favor of the adoption of Amendment No 10 as proposed by the Planning Board for the town Zoning Ordinance as follows:

**TABLE 505 “RR” – Rural Residential**

<u>Permitted Uses</u>	<u>Allowed by Special Exception</u>
1. One-Family Dwelling	1. Quarry
2. Agricultural and Forest Use	2. Mobile Home Park
3. Accessory Use	3. Stable, <del>Public</del> <b>Commercial</b>
4. Home Based Occupation	4. Professional Residence - Office
5. Mobile Home	5. Tourist Home &/or Boarding House
6. <del>Stable, Private</del> _____	6. Religious Institution
7. Wildlife Refuge	7. School
	8. <del>Community Center</del>
	9. <del>Membership Club House</del>
	10. <del>Private Club</del>
	11. <del>Private Outdoor Recreation</del>
	12. Public Outdoor Recreation
	13. Home Business

**YES 139 NO 45**

11. Are you in favor of the adoption of Amendment No 11 as proposed by the Planning Board for the town Zoning Ordinance as follows:

**TABLE 506 “VC” – Village Center District**

(All items not listed remain the same)

<u>Allowed by Special Exception</u>
4. <del>Stable, private</del> <b>Agriculture and forestry use</b>
5. Retail store <b>and services</b>
7. <del>Community Center</del>
8. <del>Private Club</del>
9. <del>Membership Club House</del>
11. <del>Parking</del>
15. <b>Public indoor recreation</b>
16. <b>Commercial indoor recreation</b>

**YES 152 NO 45**

**Article 3** To hear the reports of Agents and Auditors and take any action relative hereto.  
Article 3 motion moved by Russ Austin and seconded by Marshall Patmos

Moderator questioned amount of \$9900 listed as other in Treasurer's Report. Jo Ann LaBarre stated that was the cost of the new Town Clerk software.

**ARTICLE 3 WAS VOTED AFFIRMATIVE BY VOICE VOTE**

**Article 4** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$1,233,118 for general town operations. The Selectmen recommend this Article. This Article does not include special or individual articles addressed separately.  
*Majority vote required.*

Article 4 motion moved by Russ Austin and seconded by Kelly Wright  
No Discussion

**ARTICLE 4 WAS VOTED AFFIRMATIVE BY VOICE VOTE**

**\*Article 5** To see if the Town will vote to authorize the Selectmen to enter into a long-term lease/purchase agreement (with no escape clause) not to exceed the amount of \$284,000 payable over a term of 8 years to purchase a new grader for the Highway Department, and to raise and appropriate up to the sum of no more than \$40,000 for the first year's payment for that purpose. Both the Select Board and Budget Committee recommend this Article. *2/3 ballot vote required.*

Article 5 motion moved by Russ Austin and seconded by Kelly Wright

Clayton Stalker discussed need for Bulldozer, Backhoe, and Road Grader to be replaced and that Grader due to age, hours, and difficulty in finding replacement parts was the first on the list. Since 1/3 town roads are dirt grader is an essential piece of equipment. Price quotes were obtained from 3 companies for a brand new grader, and an average of the lowest 2 prices was the figure \$284,000. Selectmen will appoint a 3 person committee to assist Road Agent, Dave Poklemba, to possibly find a used or demo grader for lower cost.

#### Questions

Marshall Patmos - would grader would be new or new to town? Clayton - price quoted is for new, but hope to find used or demo that would be new to the town.

Bill Franzen - is there any value to the old grader? Clayton - not much.

Tom Finnegan - are you confident money allotted is enough? Clayton - yes

7:16 pm Moderator stated vote would be written ballot and polls would remain open one hour, and that Article 6 would be postponed until after polls closed for Article 5.

**Article 7** To see if the Town will vote to raise and appropriate the sum of \$35,750 for the purpose of a new roof on the Highway Garage. Both the Select Board and Budget Committee recommend this Article. *Majority vote required.*

Article 7 motion moved by Ellen Clement and seconded by Wesley Staples

No Discussion

ARTICLE 7 WAS VOTED AFFIRMATIVE BY VOICE VOTE

**Article 8** To see if the town will vote to establish a Fire Department Facility Capital Reserve Fund under the provisions of RSA 35:1 for building a new fire station and to raise and appropriate the sum of \$50,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. Both the Select Board and Budget Committee recommend this Article. *Majority vote required.*

Article 8 motion moved by Harry Nelson and seconded by Bill Chase

Kelly Wright - would \$50,000 would come from unassigned balance or taxation? Robert Moore - taxation  
John Harris - how would money be used? Frank Reeder - 2 purposes. First, new construction likely to cost approximately 1.5 million. This money would ensure town was behind new construction. Second, Allows Fire Dept. Advisory Committee some money for design and anything associated with proceeding with construction. Eventually will move forward with bond, but not at that point yet. Advisory Committee still looking at options.

ARTICLE 8 WAS VOTED AFFIRMATIVE BY VOICE VOTE

**\*Article 9** To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in the Bridge Reconstruction Capital Reserve Fund previously established. Both the Select Board and Budget Committee recommend this Article. *Majority vote required.*



Article 9 motion moved by Jack Zeller and seconded by Clayton Stalker

Gwen Mitchell - how much money is in fund now? Tim Thompson - \$102,000 Clayton - we've been putting money into it every year. The bridge in question is on River Road. We need to figure out how to fix it and need to be sure there is the money to do so because that bridge is going to have to be fixed.

Bob Mitchell - isn't bridge on River Road state maintained? Clayton - No the bridge is not state maintained.

Kelly Wright - how many bridges are red listed? Jo Ann LaBarre - that's the last one

ARTICLE 9 WAS VOTED AFFIRMATIVE BY VOICE VOTE

**\*Article 10** To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in the Highway Equipment Capital Reserve Fund previously established. Both the Select Board and Budget Committee recommend this Article. *Majority vote required.*

Article 10 motion moved by Jim Clark and seconded by Jack Zeller

Robert Moore - how much is in this account? Jo Ann LaBarre - Just shy of \$19,000

Russ Austin - Reserve funds are all listed on page 27 of Annual Report

ARTICLE 10 WAS VOTED AFFIRMATIVE BY VOICE VOTE

**\*Article 11** To see if the Town will vote to raise and appropriate the sum of \$20,000 to be placed in the Fire Equipment Capital Reserve Fund previously established. Both the Select Board and Budget Committee recommend this Article. *Majority vote required.*

Article 11 motion moved by Harry Nelson and seconded by Jack Zeller

No Discussion

ARTICLE 11 WAS VOTED AFFIRMATIVE BY VOICE VOTE

**\*Article 12** To see if the Town will vote to raise and appropriate the sum of \$20,000 for the purpose of purchasing two Thermal Imaging Cameras for the Fire & Rescue Department. The cost of the project will be partially funded by a grant of \$19,000 from FEMA. The remaining cost of \$1,000 represents the town share and will be raised by taxation. Excess funds from the grant, if approved by FEMA, may be spent. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the purchases are completed or by 12/31/2024, whichever is sooner. This appropriation is contingent upon receipt of the grant and if not received, the warrant article will be null and void. Both the Select Board and Budget Committee recommend this Article. *Majority vote required.*

Article 12 motion moved by Harry Nelson and seconded by Jack Zeller

Moderator - the town has received several grants over the years, and the town has been able to get a lot of equipment without costing a lot. Harry Nelson - the town has received 5 grants in the last 5 years totaling \$324,000 for fire equipment

ARTICLE 12 WAS VOTED AFFIRMATIVE BY VOICE VOTE

**Article 13** To see if the Town will vote to discontinue the elected tax collector position per RSA 669:17-b and further, if the position is discontinued, the elected position will continue for one more year (until 2020), at which time the Select Board shall appoint an appointed tax collector, per RSA 41:33 & 36. *Majority vote required.*

Article 13 motion moved by Jack Zeller and seconded by Richard Paul

Russell Austin - Why is this here? 2 reasons. First, the auditors recommended it, and second the Tax Collectors Association of NH recommended it.

Clayton Stalker - It is responsible for someone who handles over \$4,000,000 a year to have some sort of overseeing. The person appointed to the position would be reporting to the Board of Selectmen just as a matter of oversight not as a matter of day to day operation. It's accountability.

Laurie Schriver - is there an rsa for appointing the town clerk? Frank Reeder - not yet. It was voted down by the Town Clerk's Association.

JJ Prior - Will it be appointed for a certain amount of time. Russell Austin - it would be a part-time job.

Jo Ann LaBarre - it would be appointed by selectmen every year just like it is done for the fire chief.

#### ARTICLE 13 WAS VOTED AFFIRMATIVE BY VOICE VOTE

**Article 14** To see what disposition the Town will vote to make of the income from the Jotham Lord Fund. This money (\$55) is included in the proposed operating budget. *Majority vote required.*

Article 14 motion moved by Bruce Clement and seconded by Ellen Clement

Bruce Clement - suggest giving money to the library.

Robert Moore explained how \$10 was left to the town years ago.

#### ARTICLE 14 WAS VOTED AFFIRMATIVE BY VOICE VOTE

**Article 15** To see if the Town will vote to authorize the Selectmen to sell a gift of backland property referred on the Westmoreland tax maps as R12-51 (Daggett Hill area, 6.1 acres). *Majority vote required.*

Article 15 motion moved by Russ Austin and seconded by Clayton Stalker

Robert Moore - was the land a gift or was it taken? Russell Austin - it was a gift. These next 3 things are all the same really. They are backland with no road frontage. Most valuable to someone with property adjacent. In the report last year we were able to sell 5 properties for \$119,000, and it's a good this we did. We came out about \$37,000 to the good, but things would have been different without that money.

Dean Priebe - can you explain the process of the sales? Russell Austin - advertised and they are bid on.

Georgiana Hamilton - where are these properties? Robert Moore -Daggett Hill off South Village and Highland Hill near tower off Glebe

#### ARTICLE 15 WAS VOTED AFFIRMATIVE BY VOICE VOTE

**Article 16** To see if the Town will vote to authorize the Selectmen to sell a gift of backland property referred on the Westmoreland tax maps as R6-11 (Hyland Hill area, 24 acres). *Majority vote required.*

Article 16 motion moved by Russ Austin and seconded by Clayton Stalker

Robert Moore - will money be put toward one of funds we already have? Jo Ann LaBarre - you'll be able to do that next year with an article once property is sold.

#### ARTICLE 16 WAS VOTED AFFIRMATIVE BY VOICE VOTE

**Article 17** To see if the Town will vote to authorize the Selectmen to sell a gift of backland property referred on the Westmoreland tax maps as R5-2 (Hyland Hill area, 2.8 acres). *Majority vote required.*

Article 17 motion moved by Clayton Stalker and seconded by Jack Zeller



No Discussion

## ARTICLE 17 WAS VOTED AFFIRMATIVE BY VOICE VOTE

**Article 18** To transact any other business that may legally come before this meeting.

Russ Austin, Selectman - I'd like to give another thanks from the board to Patrick Baker who has been the Trustee of the Trust Funds since 1999 and he has resigned. His position was taken over by Timothy Thompson.

Ernie Perham, Common Committee. - A couple of years ago a committee was formed to renew the Veterans Memorial. We are currently working on names from Concord from 1946 to present. We have priced the plaques, and have prices coming to rebuild existing monument. We are negotiating weather we'd like to make it bigger. Historical society would like to keep it the same. It's going to cost upwards of \$40,000. The town of Westmoreland and the selectmen have started a Westmoreland Memorial Fund. All contributions will be tax deductible. Also looking for volunteers to join the Common Committee. We meet once a month on Mondays at 6:30. Please remember contributions will help our Vets.

Mark Hayward, Principal Westmoreland School - I want to thank Westmoreland Lions Club. They closed this past year and donated remaining funds to the students of the school. Half of the money will go to the student's assistance fund which helps with funds for things such as the AHT trip, gifts for Christmas, or funds for families in need. The Westmoreland Lions Club also sponsored the student of the Month luncheon at the General Store so the other half of the money will go towards keeping that going for many years to come. I want to thank them and recognize that.

8:12 Polls Closed

## ARTICLE 5 WAS VOTED AFFIRMATIVE BY BALLOT YES 82 NO 13

Article 6 To see if the Town will vote to authorize the Selectmen to sell the 1995 Galion Grader used by the Highway Department. This article is contingent on the passing of Article 5 and any proceeds received from this sale will go into the Town's general fund. *Majority vote required.*

Article 6 motion moved by Jack Zeller and seconded by Jim Clark

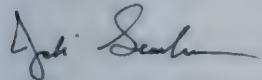
No Discussion

## ARTICLE 6 WAS VOTED AFFIRMATIVE BY VOICE VOTE

Motion to adjourn meeting by Russ Austin and seconded by Clayton Stalker

## VOICE VOTE TO THE AFFIRMATIVE

Respectfully submitted,



Jodi Scanlan  
Westmoreland Town Clerk

**SPECIAL TOWN MEETING**  
Procedural Defect  
**TOWN OF WESTMORELAND, NEW HAMPSHIRE**  
**MAY 16, 2019**

Moderator, Robert W. Moore, Jr. called the Special Town Meeting to order at 7:00 pm at the Westmoreland Town Hall on Thursday, May 16, 2019. Moore read the Town Warrant in its entirety.

**Article 1** To see if the Town will vote to ratify the results of Warrant Article #5 of the Annual Meeting even though placement did not comply with RSA 33:80a, in regards to order. Majority vote required.

Article 1 motion moved by Clay Stalker and seconded by Frank Reeder

No Discussion

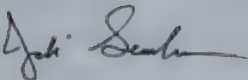
ARTICLE 1 WAS VOTED AFFIRMATIVE BY VOICE VOTE

Motion to adjourn meeting by Dawn Lincoln and seconded by Jo Ann LaBarre VOICE

VOTE TO THE AFFIRMATIVE

Meeting adjourned 7:04pm

Respectfully submitted,



Jodi Scanlan, Westmoreland Town Clerk

**TOWN CLERK**  
January 1, 2019 – December 31, 2019

Motor Vehicle Permits	\$349,426.00
Title Application Fees	\$779.00
State Agent Fees	\$7,041.00
Dog License Fees	\$2,446.00
Vital Statistics	\$240.00
Misc. Postage	\$8.55
Marriage Licenses	\$100.00
UCC	\$450.00
Recycling Center Stickers	\$350.00
Bank Return Fees	<u>\$120.00</u>
Totals January – December	\$360,960.55



# FINANCIAL REPORT - BALANCE SHEET

For the Year Ending December 31, 2019

## Assets

Cash in Hand of Treasurer		\$1,514,052.02
Petty Cash		\$200.00
Cash Conservation Fund		52,738.51
Cash Capital Reserve Funds		323,635.09
Unredeemed Taxes:	Levy of 2016	2,030.83
	Levy of 2017	29,873.88
	Levy of 2018	36,221.83
Uncollected Taxes:	Property Taxes - 2019	187,858.96
Less Allowance for Refunds & Abatements		(3,676.16)
BOS Tax Adjustments (per audit)		26,592.61
Due From: FEMA - Grant (thermal cameras)		7,571.00
Tax Deeded property - for resale		1,694.59
Amt needed to pay long-term debt		222,703.50

**TOTAL ASSETS** **\$2,401,496.66**

## **Liabilities & Fund Equity**

### Liabilities:

Due to State of NH - DMV		\$43.20
School Tax payable		1,468,800.00
Special Revenue Fund	Conservation Fund	52,738.51
Cultural Arts Donation		551.44
Prepayment of Property Taxes		107.40
Long-term notes payable:	Highway Grader	222,703.50
Capital Reserve Funds:	Bridge Reconstruction (2002)	124,256.64
	Fire Equipment (1982)	83,556.06
	Highway Equipment (1982)	39,293.80
	Municipal Land Purchase (2006)	31,517.08
	Town Hall Clock (2009)	3,236.44
	Recreation (1975)	715.07
	Fire Department Facility (2019)	41,060.00
	Total Capital Reserve Funds:	323,635.09

### **FUND EQUITY**

Non-Spendable Fund Balance	Cemetery Stone Repair	591.25
Non-Spendable Fund Balance	PO Interior Painting	210.00
Non-Spendable Fund Balance	Highway Garage - Siding	7,400.00
Restricted Fund Balance	FD - Remainder of '19 Grant	8,000.00
Assigned Fund Balance	For Tax-Deeded Property	1,694.59
	Total Reserved Funds:	17,895.84

Unassigned Fund Balance: 2019	84,829.98
Unassigned Fund Balance: Prior	230,191.70
Total Fund Balance:	315,021.68

**TOTAL LIABILITIES & EQUITIES** **\$2,401,496.66**

## INVENTORY VALUATION

### 2019 MS-1:

Residential Land	2,941.97 Acres	\$44,248,200
Conservation Restriction	905.71 Acres	\$125,683
Current Use Land	17,798.88 Acres	1,674,064
Commercial Land	355.44 Acres	5,349,900
Residential Building		103,468,800
Commercial Buildings		8,486,300
Manufactured Buildings		446,200
Public Utilities		2,409,700
NET VALUE PRIOR TO EXEMPTIONS		166,208,847
Exemptions to Value		75,000
NET VALUATION FOR COMPUTATION ON TAX RATE		\$166,133,847

## SCHEDULE OF TOWN PROPERTY

Town Hall, Fire Department – Land and Buildings U7-16	\$619,500
Town Hall – Contents	248,000
Library - Land and Buildings U6-7	311,400
Library - Contents	142,000
Police Department Equipment	3,000
Fire Department – Contents	105,000
Highway Department – Land and Building R7-51	185,400
Highway Department – Contents	70,000
Town Common - U6-24	50,400
Park Hill Commons - U3-8, U3-29, U3-30	9,000
Woodward Field - U2-8	74,100
School – Land and Buildings	2,064,500
Historical Land and Buildings (Corner Schoolhouse) U7-2	145,400
Corner Schoolhouse - Contents	21,500
Recycling Center – Land and Buildings R14-22	111,400
Misc. Land and Buildings (6 properties) (R5-18, R12-36, R12-66, R12-96, R15-19, R15-38)	86,600
Cemeteries (9)	
 TOTAL	 \$4,247,200



## APPROPRIATIONS, TAXES ASSESSED & TAX RATE

Executive		\$77,204
Election, Registration & Vital Statistics		31,190
Financial Administration		68,970
Legal Expense		5,000
Personnel Administration		114,085
Planning & Zoning		3,701
General Government Building		16,436
Cemeteries		13,000
Insurance		14,735
Police		1
Ambulance		64,863
Fire & Rescue		35,977
Building Inspector		1,500
Emergency Management		2,700
Mutual Aid		22,436
Highways & Streets - Admin		149,500
Highways & Streets		417,703
Street Lighting		3,800
Solid Waste Disposal & Recycling		101,647
Health Officer		240
Animal Control		200
Health Agencies		5,000
Welfare Admin & Direct Assistance		5,000
Parks & Recreation		2,450
Library		38,773
Patriotic Purposes		350
Conservation Commission		650
Debt Service		36,007
Capital Outlay		95,750
Capital Reserve Funds		110,000
TOTAL APPROPRIATION - TOWN		<b>\$1,438,868</b>
Less Revenues		683,254
Less Fund Balance voted from surplus		63,294
Add-War Service Credits		16,800
Add -Overlay		<u>4,783</u>
NET TOWN APPROPRIATION		713,903
NET LOCAL EDUCATION TAX		2,743,214
STATE EDUCATION TAX		350,586
COUNTY TAX ASSESSMENT		<u>647,835</u>
TOTAL TOWN, SCHOOL, COUNTY		\$4,455,538
Less-War Service Credits		<u>16,800</u>
TOTAL TAX COMMITMENT		<b>\$4,438,738</b>
NET LOCAL SCHOOL BUDGET	\$3,870,991	
Less-ADEQUATE EDUCATION GRANT	777,191	
Less-STATE EDUCATION TAX	<u>350,586</u>	
	\$2,743,214	
<b>2019 Tax Rate</b>	School - Local	\$16.51
	School - State	\$2.14
	County	\$3.90
	Town	<u>\$4.30</u>
		<b>\$26.85</b>

# TREASURER'S REPORT

## FISCAL YEAR 2019

<b>TD Bank Checking Account Balance - January 1, 2019</b>	<b>\$1,529,900.99</b>
Activity:	
plus receipts	\$5,162,255.26
less payments	\$5,178,147.43
accounts payable	\$43.20
<b>Balance December 31, 2019:</b>	<b>\$1,514,052.02</b>

### DETAILED STATEMENT OF RECEIPTS - 2019

Local Taxes:		Licenses, Permits & Fees:	
Property Taxes - 2018	\$136,310.05	UCC/Filing Fees	\$525.00
Property Taxes - 2019	4,251,742.47	Junk Yard Fee	\$25.00
Tax Leins Redeemed	29,767.23		
Prepayment of Taxes	1,313.00	Motor Vehicle Fees:	
Taxes Sold to Town	45,057.10	Motor Vehicle Permits	\$382,119.58
Land Use Change Tax	3,120.00	Motor Vehicle Title Application Fee	\$808.00
Yield (Timber) Tax	8,661.75	Motor Vehicle State Agent Fees	\$7,703.00
Excavation Tax	613.74		
I & P - Current	7,029.13	Building Permits	\$2,387.13
I & P - Redemptions	<u>12,251.48</u>	Other Licenses, Permits & Fees:	
	\$4,495,865.95	Dog Licenses	\$2,337.50
		Dog License Fines/Penalties	17.00
State Sources:		Marriage Licenses	100.00
Rooms & Meals Distribution	\$88,767.09	Vital Statistics Requests	240.00
Highway Block Grant	86,165.41	Pistol Permits	190.00
Municipal Aid	13,293.94	Planning & Zoning Hearings	490.00
Forest Fire Reimbursement	232.77	Bank Fees	360.00
Forest Land Reimbursement	<u>12.07</u>	Transfer Station Permit Fees	6,010.00
	\$188,471.28	Transfer Station Fees (Items)	<u>8,147.00</u>
Federal Sources:			\$17,891.50
Grant - FD Thermal Cameras	\$11,429.00	Rent of Property:	
		Post Office Rent	\$5,958.29
Interest - Checking Account	\$7,872.27	Town Hall Rent	<u>1,220.00</u>
			\$7,178.29
Income from Departments:		Insurance Dividends:	
Recycling - Transfer Station	\$2,288.78	Worker's Compensation	\$3,970.27
		Prop/Liab Holiday Contribution	\$660.57
Sale of Gifted Property	\$23,901.00		
Sale of Town Owned Equipment	\$5,668.09	Other Misc. Revenue:	
		Town History Book Sales	\$245.00
Interfund Transfers In:		Copies & Postage	53.95
Cemetery Perpetual Care Fund	\$2,873.08	Misc.	<u>254.50</u>
Jotham Lord Trust Fund	<u>64.02</u>		\$553.45
	\$2,937.10		
<b>TOTAL ALL RECEIPTS</b>		<b>\$5,162,255.26</b>	



**DETAILED STATEMENT OF PAYMENTS - 2020****GENERAL GOVERNMENT:**

## Executive Office:

Town Administrator	\$61,846.12
Selectmen	6,000.00
Moderator	150.00
Trustees of Trust Funds	200.00
IT Service	2,879.49
Tax Maps	565.00
Printing	715.00
Dues	1,519.00
Notices	434.14
Equipment Agreements	400.00
Software Agreements	479.03
Supplies	577.17
Postage & PO Fees	197.70
Equipment	725.76
Jotham Lord Fund	64.02
Other	<u>562.56</u>
	\$77,314.99

## Election, Registration &amp; Vital Statistics:

Town Clerk	\$19,999.98
Deputy Town Clerk	1,500.00
Supervisors Fees	900.00
Election Fees - Ballot Clerks	120.00
Town Clerk Telephone	1,328.56
Printing	331.50
Dues - Town Clerk	20.00
Notices - Town Clerk	407.55
Notices - Other	85.50
Election Day Dinners	250.00
Supplies - Town Clerk	721.89
Supplies - Supervisors	150.37
Postage - Town Clerk	1,021.43
Postage - Supervisors	5.50
Mileage - Supervisors	111.36
Licenses- Dog/Marriage	861.68
Vital Statistics	128.00
Workshops -Town Clerk	<u>694.92</u>
	\$28,638.24

## Insurance Not Allocated/Dept:

Worker's Compensation	\$8,162.00
Property Insurance	2,706.00
Liability Insurance	<u>2,867.00</u>
	\$13,735.00

Cemeteries:	\$12,622.50
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## Financial Administration:

Tax Collector	\$9,999.96
Deputy Tax Collector	1,500.00
Treasurer	2,000.04
Audit	26,500.00
Property Assessing	18,000.00
Bank Charges	2,427.10
Recording Fees	184.75
Dues - Tax Collector	40.00
Dues - Other	35.00
Software Agreements - Tax Collector	849.00
Software Agreements - Treasurer	945.55
Supplies - Tax Collector	809.05
Supplies - Treasurer	375.65
Postage - Tax Collector	1,295.05
Postage - Treasurer	398.28
Mileage - Treasurer	377.00
Workshops -Tax Collector	<u>509.88</u>
	\$66,246.31

## Legal Expenses:

Attorney Fees	\$1,400.75
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## Personnel Administration:

Health Insurance	\$43,037.30
Dental Insurance	3,185.21
Health/Dental - Cash Opt-Out	3946.54
FICA	19,627.24
Medicare	4,590.27
Retirement	22,539.62
Direct Deposit Fees	<u>315.00</u>
	\$97,241.18

## Planning &amp; Zoning:

PB Clerk Fees	\$750.00
ZB Clerk Fees	175.00
SWRPC Dues	1,751.00
PB Notices	180.17
ZB Notices	151.94
PB Supplies	50.00
ZB Supplies	<u>40.00</u>
	\$3,098.11

## General Government Buildings:

Custodian	\$5,385.75
Telephone	1,506.12
Electricity	1,793.75
Heating Fuel	1,332.15
Propane	80.14
Repairs & Maintenance	6,231.03
Supplies	502.89
Mowing	<u>1,700.00</u>
	\$18,531.83

**TOTAL GENERAL GOVERNMENT EXPENSES****\$318,828.91**

Treasurer's Report, continued

**PUBLIC SAFETY:**

Ambulance Service:	\$64,862.68
Mutual Aid Service:	\$22,436.00

Building Inspector:	\$2,387.13
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Emergency Management:	
Emg Mgt Director Salary	\$200.00
Forest Fire Control - Wages	308.04
Forest Fire Control - Misc.	419.56
	<u>\$927.60</u>

Fire & Rescue Departments:	
Fire Chief Salary	\$2,000.00
Firemen Salaries	6,496.60
Telephones/Internet	1,069.27
Training	35.00
Electricity	1,085.09
Heating Fuel	3,634.78
Generator - Propane/Repair	253.16
Life Insurance	320.00
Vehicle Insurance	3,852.00
Dues	550.00
Office Supplies	77.97
Building Repair/Maintenance	140.00
Radio Repair	220.00
Flow Testing	3,131.30
Vehicle Fuel	1,220.83
Vehicle Repair/Maintenance	4,104.84
Vehicle Inspection/Registration	300.00
Equipment - New	1,674.17
Equipment - Gear	1,350.60
Equipment - Rescue	<u>2,061.91</u>
	<u>\$33,577.52</u>

<b>TOTAL PUBLIC SAFETY:</b>	<b>\$124,190.93</b>
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**SANITATION:**

Solid Waste Disposal:	
Employee Salaries	\$24,354.66
Telephone	442.67
Disposal Service - Trucking	17,682.60
Disposal Service - Tonage	43,724.42
Hazardous Waste Days	1,917.68
Testing Fees	2,765.00
Electricity	536.33
Dues/Fees	321.38
Supplies	634.60
Repairs & Maintenance	<u>1,291.00</u>
<b>TOTAL SANITATION:</b>	<b>\$93,670.34</b>

**HIGHWAYS & STREETS:**

Uniforms	\$1,500.00
Telephone	955.92
Drug/Alcohol Testing	127.00
Electricity	1,422.87
Heating Fuel	2,236.13
Vehicle Insurance	5,778.00
Dues & Membership	275.00
Notices	231.84
Building Repair/Maintenance	1,098.14
Paving- Asphalt	121,096.37
Paving- Shimming	316.25
Salt & Chloride	72,489.40
Sand & Gravel	37,457.00
Vehicle Fuel & Oil	32,133.25
Vehicle Repair/Maintenance	107,063.98
Cutting Edges	3,741.50
Tires	7,299.67
Culverts	118.00
Signs	232.87
Other	<u>11,101.79</u>
	<u>\$406,674.98</u>

Highway Administration:	
Temporary Wages	\$2,864.69
Permanent Wages	<u>136,084.36</u>
	<u>\$138,949.05</u>

Street Lighting	\$3,739.91
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<b>TOTAL HIGHWAYS &amp; STREETS:</b>	<b>\$549,363.94</b>
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**HEALTH:**

Health Officer Salary	\$200.00
Animal Control	20.00
Agencies & Services	<u>5,000.00</u>
	<u>\$5,220.00</u>

**WELFARE:**

Welfare Officer Salary	\$200.00
Direct Assistance	<u>0.00</u>
	<u>\$200.00</u>

<b>TOTAL HEALTH &amp; WELFARE:</b>	<b>\$5,420.00</b>
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**CONSERVATION:**

Dues	<b>\$250.00</b>
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**DEBT SERVICE:**

Highway Truck	\$34,999.70
Interest	<u>1,000.73</u>
<b>TOTAL DEBT SERVICE:</b>	<b>\$36,000.43</b>



Treasurer's Report, continued

**CULTURE & RECREATION:**

Park & Recreation:

Mowing	\$1,500.00
Patriotic Purposes	<u>294.91</u>
	\$1,794.91

Library:

Library Salaries	\$28,120.80
Appropriation	<u>10,652.20</u>
	\$38,773.00

**TOTAL CULTURE & REC: \$40,567.91**

**TOTAL TOWN OPERATING EXPENSES:**

**OTHER EXPENSES:**

Town Hall: Stove & Faucets	\$1,482.98
Timber Tax Refund	\$1,267.38
County Taxes	\$647,835.00
School District	\$3,067,138.00
Taxes Bought By Town	\$48,954.47

**TOTAL OTHER EXPENSES:**

**GRAND TOTAL ALL PAYMENTS**

**CAPITAL OUTLAY:**

Highway Grader	\$36,796.50
Highway Garage Roof	35,750.00
FD - Thermal Cameras	<u>12,000.00</u>
<b>TOTAL CAPITAL OUTLAY:</b>	<b>\$84,546.50</b>

**TRANSFER TO CAPITAL RESERVE:**

Bridge Reconstruction	20,000.00
Fire Equipment	20,000.00
Fire Department Facility	50,000.00
Highway Equipment	20,000.00
<b>TOTAL TRANSFER TO CR:</b>	<b>\$110,000.00</b>

**\$1,362,838.96**

Reserved from 2018:

Town Hall Repairs	\$10,584.26
Cemetery Stone Repair	\$786.25

SB38: Grader Shelter	\$29,419.18
SB28: Road Repairs	\$7,840.95

**\$3,815,308.47**

**\$5,178,147.43**

**STATUS OF ACCOUNTS IN HANDS OF TREASURER**

**2019 Activity**

**Conservation Commission Account**

Balance - January 1, 2019	\$69,189.58
Plus Deposits	\$3,120.00
Plus Interest Earned	\$428.93
Less Withdrawals	<u>\$20,000.00</u>
Balance - December 31, 2019	<b>\$52,738.51</b>

**LEASE/PURCHASE OUTSTANDING**

Highway Grader - Savings Bank of Walpole	
Date of Loan:	9/9/2019
Maturity of Loan:	9/9/2027
Amount of Loan:	\$259,500
State of NH - UCC	\$96.00
Rate of Loan:	3.7%
Payment 2019	\$36,796.50
Amount owed on Loan (1/1/2020):	\$222,799.50

## TAX COLLECTORS REPORT

For the Municipality of WESTMORELANDYear Ending 12/31/2019

## DEBITS

Uncollected Taxes		Levy For Year of this Report	PRIOR LEVIES		
Beginning of Fiscal Year	Account		2018	2017	2016+
Property Taxes	#3110	XXXXXX	\$ 196,781.15	\$ 0.00	\$ 0.00
Resident Taxes	#3180	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Yield Taxes	#3185	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax	#3187	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance		( \$ 3.00 )			

Taxes Committed This Year	Account	Levy For Year of this Report	2018
Property Taxes	#3110	\$ 4,438,735.00	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 6,240.00	\$ 0.00
Yield Taxes	#3185	\$ 10,860.72	\$ 0.00
Excavation Tax	#3187	\$ 613.74	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

Overpayment Refunds		Levy For Year of this Report			
Property Taxes	#3110	\$ 37.07	2018	2017	2016+
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax	#3187				
Interest and Penalties on Delinquent Taxes	#3190	\$ 1,585.52	\$ 9,461.04	\$ 0.00	\$ 0.00
Interest and Penalties on Resident Taxes	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Total Debits	\$ 4,458,069.05	\$ 206,242.19	\$ 0.00	\$ 0.00
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# TAX COLLECTORS REPORT, PAGE 2

**CREDITS** For the Municipality of WESTMORELAND Year Ending 12/31/2019

Remitted to Treasurer	Levy For Year of this Report	PRIOR LEVIES		
		2018	2017	2016+
Property Taxes	\$ 4,250,893.51	\$ 136,310.05	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 6,240.00	\$ 0.00	\$ 0.00	\$ 0.00
Yield Taxes	\$ 10,860.72	\$ 0.00	\$ 0.00	\$ 0.00
Interest (Include Lien Conversion)	\$ 1,505.52	\$ 8,387.54	\$ 0.00	\$ 0.00
Penalties	\$ 80.00	\$ 1,073.50	\$ 0.00	\$ 0.00
Excavation Tax	\$ 613.74	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Conversion To Lien (Principal only)	\$ 0.00	\$ 45,057.10	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Abatements Made	Levy For Year of this Report			
		2018	2017	2016+
Property Taxes	\$ 65.00	\$ 15,174.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Levy Deeded	\$ 59.00	\$ 240.00	\$ 0.00	\$ 0.00

Uncollected Taxes - End of Year #1080	Levy For Year of this Report			
		2018	2017	2016+
Property Taxes	\$ 187,858.96	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance	( \$ 107.40 )	\$ 0.00	\$ 0.00	\$ 0.00

<b>Total Credits</b>	<b>\$ 4,458,069.05</b>	<b>\$ 206,242.19</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
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# TAX COLLECTORS REPORT, PAGE 3

For the Municipality of WESTMORELAND

Year Ending 12/31/2019

## SUMMARY OF DEBITS

	Last Year's Levy	PRIOR LEVIES		
		2018	2017	2016+
Unredeemed Liens Balance - Beginning of Fiscal Year		\$ 0.00	\$ 34,687.19	\$ 17,481.60
Liens Executed During Fiscal Year	\$ 0.00	\$ 48,954.47	\$ 0.00	\$ 0.00
Interest & Costs Collected (After Lien Execution)	\$ 0.00	\$ 617.25	\$ 2,087.75	\$ 5,649.11
<b>Total Debits</b>	<b>\$ 0.00</b>	<b>\$ 49,571.72</b>	<b>\$ 36,774.94</b>	<b>\$ 23,130.71</b>

## SUMMARY OF CREDITS

	Last Year's Levy	PRIOR LEVIES		
		2018	2017	2016+
Redemptions	\$ 0.00	\$ 12,569.21	\$ 4,357.28	\$ 12,840.74
Interest & Costs Collected #3190 (After Lien Execution)	\$ 0.00	\$ 617.25	\$ 2,087.75	\$ 5,649.11
Abatements of Unredeemed Liens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,833.90
Liens Deeded to Municipality	\$ 0.00	\$ 163.43	\$ 456.03	\$ 776.13
Unredeemed Liens End of Fiscal Year #1110	\$ 0.00	\$ 36,221.83	\$ 29,873.88	\$ 2,030.83
<b>Total Credits</b>	<b>\$ 0.00</b>	<b>\$ 49,571.72</b>	<b>\$ 36,774.94</b>	<b>\$ 23,130.71</b>

Summary of Elderly Liens	Last Year's Levy	2018	2017	2016+
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Interests & Costs Collected	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Total Elderly Lien Debits:</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
Elderly Redemptions	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Interests & Costs Collected	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Abatements of Unredeemed Liens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens End of FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Total Elderly Lien Credits:</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>



## **HIGHWAY DEPARTMENT**

Hello fellow Westmorelanders! I would like to say thank you for our new grader as it is a big improvement by far. After making it through a long icy winter with several break downs and mishaps, we continued with a rough and what felt like a long mud season. Thanks to our hard work and efforts and most of all your kindness and patience we made it through. We continued on with our normal paving and maintenance. We are sorry it took a bit longer to grade and compact but we didn't want to have to put any money into the old grader so we waited for new one to arrive. We made it through several heavy rains with no washouts. I wish I could say the same for the wind storms. We had several trees down and roads closed, but we pushed along and cut and removed them in an efficient manner to get the roads open. If Eversource could have been as efficient getting power back we would be golden. We are all stocked up and ready to go for winter hopefully with no issues. If your road is not passable, please be patient. There are roughly 45 miles and only three of us. Dave Weaver has left us and we would like to give a big welcome to our new man Ed Labbe. Ed's mechanical skills are a big asset to the town - welcome aboard Ed! Once again, I would like to thank the wonderful people of Westmoreland for all their support and thoughtfulness. And remember - please drive safely!

David Poklemba, Road Agent

## **CEMETERY TRUSTEES**

There were two cemetery lots sold in 2019 – 1 in the South Village Cemetery and 1 in the East Cemetery. There were ten burials – 4 in the North Cemetery and 6 in the East Cemetery. Thirty-three stones were repaired in the East Cemetery.

The Cemetery Trustees must be notified of all burials, including cremations, in a town cemetery. This is important so that the burial is done according to regulations and becomes a permanent record of the town. For the mutual protection, respect and benefit of all lot owners, there are restrictions on decorations, enclosures, plants and shrubbery. By-Laws are available from the Cemetery Trustees.

Cemetery Trustees, Robert Davis, Jo Ann LaBarre & Robert Moore

## **HEALTH**

In 2019, I, Kelly Wright was appointed as Westmoreland's Health Officer. During the course of the year I performed inspections for a licensed day care/foster care facility. I also followed up on an outdoor wood burning complaint and unsanitary living conditions.

I will continue to work closely with the Public Health Network for Cheshire County.

There are no set officer hours for the Health Officer, but if you should need to reach myself for any reason, please feel free to call the selectmen's office at 399-4471.

Respectfully Submitted,  
Kelly N Wright  
Westmoreland Health Officer

## **PUBLIC WELFARE**

There was no activity in 2019.

Elaine Moore, Officer of Public Welfare

## **BUILDING INSPECTOR**

A total of 34 permits were issued in 2019

Single family dwelling	4	Shed	6	Solar	7
Garage	4	Deck	4	Addition	3
Remodel	6				

Larry Muchmore, Building Inspector

## **PLANNING BOARD**

Westmoreland Planning Board members are appointed by the Selectmen. The board holds regular meetings which are open to the public at the Town Hall on the third Monday of each month at 6:30 PM. If anyone has business to bring before the board, they should contact the board's secretary, Elaine Moore, to be put on the agenda. Anything requiring a hearing must be officially noticed which means that the secretary must receive the information 21 days prior to the meeting. Folks just wanting information do not need to be noted on the agenda.

The purpose of the planning board is to guide the development of the town. Decisions are made considering the landowner's rights and desires and balancing this with the intent of the town as shown in the Master Plan and Zoning Ordinances through processes such as subdivision and site plan review. Information on the necessary steps for subdivision or site plan review as well as ordinances are available in the Selectmen's office and on the town's website. If residents have suggestions for changes for the Zoning Ordinances we encourage you to submit them to the board for consideration. While the board drafts ordinances, it is the residents who vote to determine whether to adopt them during the March ballot vote.

If a resident is planning any changes or construction on any land in town, a call to the Zoning Administrator is the first place to start. This is the best way to find out if any necessary permits or processes are needed.

The board is still seeking an alternate to the board. Anyone interested should contact the Selectmen's office.

In 2019 there were five informational meetings with people who wanted to know about processes for use of their land, feedback provided to the Selectmen regarding business permitting, an informational session with Eversource about a battery storage installation, a business site plan approved, a minor subdivision approved, and a voluntary merger signed. In addition, the board recommended that John Snowdon and Bruce Smith be appointed by the Selectmen to the Southwest Regional Planning Commission board.

We worked on ordinances and submitted proposed changes to definitions, mobile home park, and drive up establishments among others for vote at town meeting. The proposed changes are intended to clarify or modernize terms and ordinances, correct inaccuracies and remove duplications. We have marked other ordinances that we will review and possibly propose adjustments.

### **Westmoreland Planning Board Members**

Lauren Bressett, Chair  
Bruce Smith, Vice Chair  
Frank Reeder, Selectman  
Elaine Moore, Secretary, Alternate

Alison Fissette  
Larry Siegel  
James Starkey  
Tim Thompson



## **ZONING BOARD OF ADJUSTMENT**

The Zoning Board of Adjustment considers applications for property uses which may need a Special Exception or a Variance according to the Westmoreland Zoning Ordinances.

The Zoning Board meets at the Town Hall at 7:00 pm on the 3rd Wednesday of each month when an application has been submitted. Notices of hearings are posted at the Town Hall and the Westmoreland Post Office and in The Keene Sentinel at least five days before the hearing. All are welcome to attend these hearings.

The process: Property owners who are planning or considering a change to their home or property should consult the latest Zoning Ordinances booklet to see if the change needs a Variance or Special Exception or call the Zoning Administrator, Bill Campbell, who will advise them. If the owner needs to go before the Zoning Board Mr. Campbell will fill out a Zoning application and send the owner to the Zoning Board Clerk, Jackie Cleary, who will meet with the owner and set a date for the hearing and collect the fees for the newspaper ad and the mailing fees for certified mail to notify the abutters of their property as required by State Law.

### **Zoning Board Applications for 2019**

The Westmoreland Zoning Board met at the Westmoreland Town Hall at 7pm on Wednesday, May 15, 2019 to consider the request of Deborah Perry and James Szuch for two Variances to adjust the setback distances on their lot of record, located at 42 Ferry Road, Map R11 Lot12, in order to build a 24x36 foot garage. The property is bordered at the rear by the Connecticut River. The Board voted 5 to 0 to grant the Variances on the conditions that a new Shoreland Permit be granted by the state and no hazardous waste materials be stored in the garage. The state did grant the Shoreland Permit.

The Westmoreland Zoning Board met on Wednesday, August 21, 2019 at 7:00 pm at Town Hall to consider an application by Buck Adams for a Special Exception to build a mini storage facility on his property located at the corner of Old Route 12 North and Route 12, Map R 17, Lot 17C in the Commercial Zone according to the Westmoreland Zoning Ordinance Table 502. The Special Exception was granted by a vote of 5 to 0.

The Westmoreland Zoning Board met at 7 pm on September 18, 2019 at the Westmoreland Town Hall during which the Board considered an application by Cindy and Tim Hatt for a Variance in order to place a temporary canopy structure on her non-conforming property; R7 Lot 50 located on Macadam Road. This ordinance requires a setback distance of 20 feet from the property line. The Hatt's were requesting the setback distance be lowered to less than 20 feet. This hearing was continued to the October meeting at the applicant's request to have time to gather more information.

The Zoning Board met on November 18, 2019 to continue the application by Cindy and Tim Hatt. Ms. Hatt informed the Board that the Hatts were withdrawing their application. The Board voted 5 to 0 to accept the Hatt's motion to withdraw their application.

Members: Peter Remy, Barry Shonbeck, Brian Merry, Ernie Perham, Nancy Ranson  
Alternates: Mark Terry, John Harris Clerk: Jackie Cleary



## Westmoreland Public Library

**Marion Starkey Memorial Garden  
painted by M. Crowther**

**T**he library was open 150 days in 2019. Among the 2,964 patrons who visited the library this year we welcomed 27 new patrons. Kindergarten and 1<sup>st</sup> grade students walked to the library once a month to join us for story time and an opportunity to sign out books of their own choosing. Preschoolers also joined us for an always fun monthly story time with Stephanie Kelly and music with Jean Prior. Our adult book group organized by Pat Cooke continued to meet monthly as well.

Other popular programming of the year included Chris Schadler's Eastern Coyote program in March and Steve Hooper's April presentation of the making of An American Nurse at War video. Both programs were well attended. In May 45 children were treated to a very lively puppeteer program complete with handmade life-size puppets and for several weeks in the summer, patrons were treated to Tuesdays with Avery. Local school student and avid baker Avery Kelly shared her oh-so-good baked goods with patrons on Tuesday mornings.

- **Book Circulation**

3,325 items were borrowed from our permanent collection last year, an average of 22 per day. The library borrowed 279 books from other libraries for our patrons, and we loaned 218 from our stacks to other libraries. **Collection Management:** We added 160 new books to our collection this year as well as 149 items of mixed media including audio books, magazines and videos.

- **Building Maintenance**

This year the library installed gutters on the back of the building to help disperse rain water. In addition, volunteer work was done to repair the slate patio which required restoration of the base layer and relaying of the stones and finally, after 20 years of heavy use, the carpeting in the Children's room was replaced.

- **Gifts**

The library was the beneficiary of several generous gifts from residents this year, many designated to be used for the purchase of books. Our thanks to the Cultural Arts Committee which underwrote the cost of Lindsay and Her Puppets Program. We thank our volunteers for their generous gifts of time and talent and the folks who annually support us with the resources to sponsor our cataloging system. A special thanks to our supportive Board of Directors:

**Louise Slayton, Chair  
Steve Breck  
Katherine Cox  
Susie Harris  
Jan Hurley**

Respectfully submitted,

Jayne Burnett



Westmoreland Public Library  
Statement of Activities  
12 Months Ending December 31, 2019

<b>Town Appropriation</b>	<b>\$ 38,773.00</b>
<b>Expenses</b>	
Payroll	\$ 28,120.80
Books & Periodicals	\$ 3,457.66
Supplies	\$ 709.22
PO Box Rental	\$ 120.00
Electricity	\$ 1,105.78
Heat	\$ 970.59
Phone & Internet	\$ 1,200.47
Dues & registration	\$ 30.00
Snow Removal	\$ 420.00
Building Improvement/carpet	\$ 1,475.00
Building maintenance	\$ 776.58
Landscaping	\$ 300.00
Miscellaneous	\$ 30.00
Surplus	\$ 56.90
<b>Total Appropriation Expense</b>	<b>\$ 38,773.00</b>

## RECYCLING CENTER

With the decreased demand for recyclables, 2019 saw changes for the following:

1. Tipping fees for co-mingle went from \$25 to \$140 per ton
2. It costs \$45 per ton to dispose of mixed paper
3. Cardboard went from income-producing to paying \$15 per ton for disposal
4. Income from light iron went from \$62.30 to \$44.48 per ton
5. Income from aluminum cans went from 20¢ to 10¢ per pound

2019 Data	TONNAGE	TONNAGE COST	TRUCKING COST	TOTAL COST	INCOME
Compactor	346.04	\$34,604	\$6,860	\$41,464	
Co-Mingle Recycling	63.83	\$1,625	\$5,250	\$6,875	
Demolition Container	25.12	\$2,512	\$1,540	\$4,052	
Paper	37.09	\$1,259	\$1,155	\$2,414	
Cardboard	20.17	\$75	\$2,145	\$2,220	\$180
Aluminum Cans	8.16	\$0	\$0	\$0	\$1,204
Iron	15.48	\$0	\$525	\$525	\$905
Stickers					\$6,010
Chargeable Items					\$8,147
	515.89	\$40,075	\$17,475	\$57,550	\$16,446

*Recycling is important so that less material goes into landfills*

## **Westmoreland Park Hill Meeting House and Historical Society**

The purpose of the Society shall be to preserve and maintain the Park Hill Meeting House and Corner School House as significant historic landmarks and to promote the use of these buildings for community activities and as museums. The Society also seeks to preserve the history of Westmoreland through the acquisition of books, papers, maps, and artifacts; to establish a genealogy and history library; and to preserve Westmoreland's historic features through historic designation and grants. (From the Society by-laws)

The Executive Committee met 3 times during 2019 to discuss programming, maintenance of the buildings, archival work and other business.

A General Membership meeting was held at the School House in June to prepare for summer events. We hosted two well-received concerts at Park Hill in the summer.

On Sunday, July 21 we hosted a concert by the Westmoreland Town Band and ice cream social. The event was attended by about 70 people, not including band members. It was a fun afternoon and we plan to repeat this event in 2020. Many thanks to Carlson Barrett, band director, and the Whippie family for their work on the ice cream social.

On Thursday, August 15 we hosted a Monadnock Music Village Concert in the Meeting House sanctuary, followed by a reception downstairs. There was an audience of about 50 people. This was the first year that Westmoreland participated in Monadnock Music's summer series, and their coordinator was very pleased with the turnout and reception. We are already planning for their return in August 2020.

Our Annual membership meeting was held at the Meeting House on July 28 with 15 members present. It was decided to postpone the By-laws review until 2020. Steve Breck was voted in as Membership Director. The meeting was followed by a "show-and-tell" of historical artifacts owned by attendees and a pot-luck supper.

Jan Carpenter, Archivist, and Deb Stavseth, Asst. Archivist, continued their work on cataloging and digitizing the many items in our historical collection. They worked at the Town Hall one morning each week on entering items in the collection and their location into our computer. Items include photos, diaries, books, genealogies, post cards, clothing, tools and even some unidentified objects. They are stored in the Archive cabinets and closet on the 2nd floor of the Town Hall, at the Corner School, in the Park Hill Meeting House, at the Westmoreland Library, and some are in Keene at the Historical Society of Cheshire County. We are grateful to Jan and Deb for their hard work.

We thank building managers Walter Carroll (Meeting House) and John Harris (School House) for their work maintaining the buildings, Jim Ranson and Carol Austin for maintaining the grounds at the school house, John and Susie Harris for cleaning the School House in the spring, Becky Whippie and Jan Hurley for cleaning the Meeting House before the concerts, JJ Prior for updating our Facebook page and publicizing events, Jean Prior for planning the concerts, and Jan Hurley for maintaining financial records.

Respectfully Submitted,

Jean H. Prior, Clerk



## **SUPERVISORS OF THE CHECKLIST**

As required by State Law and under the direction of the NH Attorney General's office, the Supervisors of the Checklist are charged with the following duties:

- to maintain and update the computer database and data files.
- to hold sessions to accept new registrations, change party affiliation and make corrections.
- to certify signers of nomination papers.
- to print and assemble checklists for elections.
- to fulfill requests for copies of checklists.
- to attend each election and meeting where the checklist is used.

After each election, the Supervisors electronically update the Secretary of State's database with new and updated voter data.

The Supervisors meet by law 5-6 times a year at the town hall. We also meet regularly for work sessions to process and sort through regular business. Additionally, we are present at town voting day, primary elections, general elections, annual town meetings and annual school board meetings. Some of our members attended state-wide training sessions. The Supervisors and other town officials worked with the administration at Maplewood to ensure the registration/voting process conformed with State laws.

Anyone new in town or moving out of town can contact the Supervisors at any time to let us know of the change.

The current checklist has 1,270 registered voters: 323 Democrats - 256 Republicans - 691 Undeclared

We wish to thank our Moderator, Bob Moore, for his guidance at our Town Meeting

Supervisors of the Checklist: Rachel Bartlett, Pati Patmos, and Dawn Lincoln.

## **Friendly Meals and Meals on Wheels**

The Friendly Meals and Meals on Wheels program continued in Westmoreland, with the help of many dedicated volunteers! In 2019, 788 Meals on Wheels were delivered, thanks to our volunteers, coordinated by Louise Slayton. Hot meals are delivered on Mondays, Wednesdays and Fridays; cold meals are available on Tuesday and Thursdays. Meals on Wheels can be available for a sort time while a person is recovering from a hospital stay, or to help an older person with chronic care needs to be safe and independent at home. For more information about Meals on Wheels, call Home Healthcare, Hospice and Community Services at 352-2253.

For seniors, Friendly Meals are held on the third Tuesday of every month (except July and August) at the Town Hall. The noontime lunch is open to anyone over 60 from any area town. Friends who have moved away and would like to come back for lunch are welcome. The lunch is provided by Home Healthcare, Hospice and Community Services. A \$3.00 donation is requested, and reservations are greatly appreciated. Call Judy Rancourt at 399-7085 for reservations. Last year, 156 meals were served at the Town Hall. A donation of \$3.00 is requested for the Meals on Wheels program or for Friendly Meals.

## FIRE/RESCUE

The Department responded to a total of 157 Fire and Rescue calls in 2019. These calls consumed over 468 person hours. We are also doing monthly training with the Spofford/Chesterfield Fire Departments.

In 2019 we were awarded a grant to replace our Thermal Imaging Cameras and was also awarded a training grant with Spofford/Chesterfield Departments. That brings our total of grant money to \$370,000.00.

The Westmoreland Fire/Rescue Department is sponsoring an Emergency Medical Responder class and we are offering it to anyone that might be interested in taking the class. If you are interested in taking it contact Deputy Chief Graham Gitchell.

We are asking All Westmoreland residents to put your house numbers visible from the roadway. This will assist us in getting to Your Emergency in a reasonable amount of time. If you put them on your mailbox make sure you put them on both sides.

In 2019 the Department started a Junior Firefighter Program. This program is geared towards getting the younger personal involved and sparking an interest in the Fire Service. So far we have two Junior Firefighters on the department.

Visitors are always welcome to stop by the Fire Station for a tour and view the apparatus. Any Westmoreland resident interested in becoming a member of the department may join us the third Tuesday of each at 8:00 pm at the station.

The members of the Westmoreland Fire/Rescue Department would like to thank the citizens of Westmoreland for their outstanding support this past year. Our goal is to keep the citizens of Westmoreland from harm with professional service.

If you have any questions feel free to contact us at 399-9993 or wvfd1@myfairpoint.net

Respectfully Submitted  
Harry E. Nelson  
Fire Chief

Month	# Calls	Total # Of Calls
Jan-19	13	13
Feb-19	12	25
Mar-19	11	36
Apr-19	10	46
May-19	12	58
Jun-19	7	65
Jul-19	18	83
Aug-19	11	94
Sep-19	20	114
Oct-19	11	125
Nov-19	16	141
Dec-19	16	157

Type	#of Calls	Total Personnel Hours
AFA Business	6	9:4
AFA Maplewood Nursing Home	5	16:31
AFA Private Residence	1	2:04
Brush Fire	3	19:57
Gas/Oil Leak	1	1:36
CO Detector	2	2:50
Downed Wires/Transformer	18	75:03
Good Intent/Smoke Investigation	2	4:20
ME Maplewood Assisted Living	5	6:37
ME Maplewood Nursing Home	5	6:08
ME Private Residence	41	69:02
ME Other	9	13:12
Motor Vehicle Accident	22	119:34
Mutual Aid Given	13	40:38
Public Assist	15	20:47
Structure Fire	2	41:39
Other	7	19:29
<b>Total</b>	<b>157</b>	<b>468:51</b>



## **FIRE DEPARTMENT ADVISORY COMMITTEE**

With the footprint of the proposed fire station approved, the committee proceeded with test pits on the site, which showed good drainage and no ledge. Over the course of the seventeen meetings held during 2019, details of the facility were discussed at length. In January, a public information meeting was held, involving a PowerPoint presentation which portrayed the history of the Westmoreland fire department and the current condition of the facility. There was also an open question-and-answer period for townspeople in attendance to express their concerns or questions.

The committee then continued their work to determine the scope of the project and a conceptual plan of the wants/needs of the department. With this information, the committee created an RFP (Request For Proposals) for preliminary design work for the project which was awarded in July to Bensonwood of Walpole. This led to organizational planning of the design team and preliminary planning and fine-tuning of the proposed station attributes and space allocation. Working in conjunction with Bensonwood will be Michael Petrovick, a consulting architect with experience in fire station design.

In December the Board of Selectmen appointed Steve Horton as Owners' Representative to oversee the project and represent the interests of the Town. Steve is presently working as the Owner's Representative at Maplewood, so he is familiar with Town issues.

It has been a very busy year for the committee and the project is moving forward due to their diligence and with the cooperation and involvement among the Board of Selectmen, the Conservation Commission, and the design team at Bensonwood. The next step will involve a request for funds to secure complete architectural plans for construction of the facility.

It is hoped that the townspeople will continue to support this project. The committee meetings are open to the public and are generally held on the second and fourth Thursdays at 3 p.m. in the town hall, as posted on the community board and in the post office. Feel welcome to attend with any concerns or questions. In addition, meeting minutes are posted on the town website.

Committee members include Chairman Tom Finnegan, Bob Bartlett, Graham Gitchell, Harry Nelson, Clyde Simino, Wes Staples, and Scott Talbot. The committee is very confident going forward with the experience of the design team.

## **EMERGENCY MANAGEMENT**

This past year the Office of Emergency Management has been actively participating in meetings and trainings with our partner agencies at the Federal, State and County levels.

Bob Hamilton has partaken in a tabletop disaster drill at the county operated Maplewood Nursing Home. Bill Chase participates regularly in training with the Public Health Emergency Coordinating Committee. Bill and I have also been involved with a federally funded School Disaster Plan Training Session, that was quite extensive and equally informative.

These trainings alongside fellow communities, and with the New Hampshire Department of Emergency Management, have been helpful in our job to keep our town safe and prepared for the residents of Westmoreland.

Respectfully submitted,

Tom Finnegan  
Emergency Management Director

Bill Chase  
Deputy Emergency Management

Bob Hamilton  
Deputy Emergency Management

## FOREST FIRE WARDEN & STATE FOREST RANGER

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

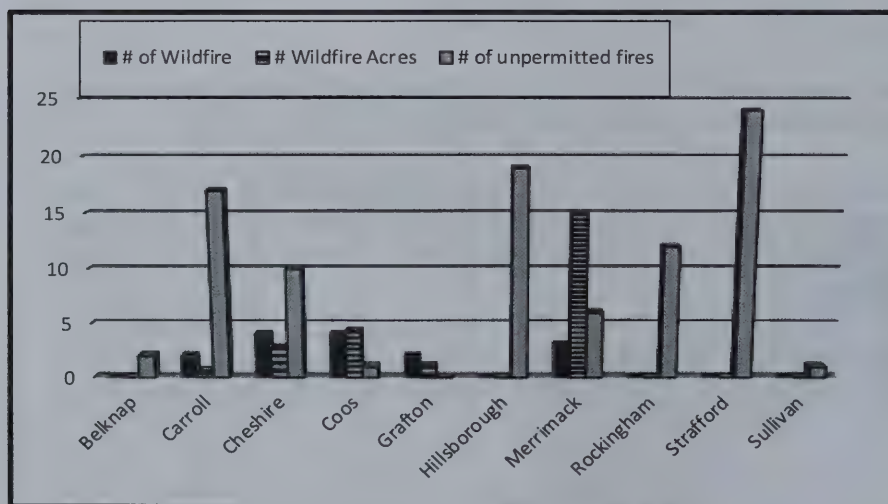
Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org).

The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75<sup>th</sup> year preventing wildfires. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. Smokey's message has always been about personal responsibility – remember his ABC's: Always **Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/).

### 2019 WILDLAND FIRE STATISTICS

(All fires reported as of December 2019)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180

\* Unpermitted fires which escape control are considered Wildfires.

#### CAUSES OF FIRES REPORTED

(These numbers do not

include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	3	1	0	1	1	1	1	3



## CONSERVATION COMMISSION

NH RSA 36-A, provides a Conservation Commission with the basic purpose to identify, protect and conserve the land and water resources of their community. Charged by RSA 482-A, and RSA 483-B the Commission reviews local wetland applications and, in conjunction with the NH Wetlands Bureau, is involved in the NH Shoreland Water Quality Protection Act. In addition, we have a responsibility in the review process of sand and gravel permitting under RSA 155-E. Information and applications for the activities described are available at the town office, at the town website ([www.westmorelandnh.com](http://www.westmorelandnh.com)) or at the NH Department of Environmental Services website ([www.des.nh.gov](http://www.des.nh.gov)).

In addition to reviewing formal applications, responding to conservation and wetland issues as requested, the Commission has also worked with town and County officials, and a number of NH and regional groups and agencies on a variety of issues.

Land conservation efforts continue in accordance with residents expressed interest in retaining **the rural character and natural resource components of Westmoreland. Supporting and conserving viable agriculture activities is of utmost importance to the Commission as it continues its conservation work.** A permanent farmland conservation easement project exceeding 350 acres was completed this year with the cooperation of the working farm landowner and assistance by the Commission and the Monadnock Conservancy. The Commission is willing to provide information to and/or meet with anyone interested in land conservation.

In cooperation with "Litter Free NH", the Commission sponsored another successful roadside clean-up in May. While the Lions Club ( who spearheaded the effort in the past) dissolution prevented its official participation, a number of residents including 4-H clubs and student volunteers collected 46 bags of "stuff" from more than a dozen miles of road, The Commission will continue to sponsor the effort and welcomes anyone who may want to spearhead it,

Our members are active on a number of town and regional committees and have attended a variety of local and state natural resource training and seminars throughout the year.

The Commission meets the first Thursday of the month at the Town Hall normally at 8:30AM. Anyone interested in becoming involved can contact the Chairman, any member or the Selectmen. We have seven full time members and an allowance for any number of alternate members.

Respectively submitted, Marshall Patmos, Chairman

Members: April Ferguson, Dick Schmidt, Jim Ranson, Jeanette Hubert, Perry Sawyer, Mary Bradley, Jean Rudolph (alternate)

## RECREATION COMMITTEE

The Recreation Committee works to keep our public recreation spaces in good shape. We met at the Town Hall January 8, 2020 to discuss moving forward two issues. We talked about the need for the repair of the tennis court surface and possibly turning the space into a dual tennis court/pickleball court. Jason has been in contact with Stripe It, Seal It for the repair of the cracks and repainting the lines. The quote was around \$900.00. We will be in touch with Keene's Parks and Recreation for details about creating a dual tennis/pickleball court. Dave suggested putting up a donation box at the court to help defray that cost. Anyone interested in helping with this project is welcome to get in touch with someone on the committee. We will be doing trail repair on the walking trail behind the school. We plan to turn this back into the nice trail it once was, making for a great walk for all the town folks.

Respectfully submitted, Committee: Susie Harris, Dave Bressett, Mark Hayward, Lisa Huckins, Jason Simino

## **BRIGGS FUND**

In 2019 the Briggs Committee did not meet. There were no requests for income from this fund, which stands at \$477. The existence of this fund is due to the generosity of Oliver L. Briggs; it is one of three trust funds established by Mr. Briggs after his death in 1917. The Briggs Committee is responsible for administering the so-called Briggs Christmas Fund, whose purpose is to give gifts to the town's children at Christmastime.

Bill Franzen and Tim Thompson

## **AUDIT REPORT**

MelansonHeath, Accountants and Auditors of Manchester, NH examined and audited the accounts of the Town of Westmoreland: Financial Records, Treasurer, Tax Collector, Trustees of the Trust Funds, Town Clerk and Library for the year 2018. Management Letters and Financial Statement Reports are on file for viewing in the Selectmen's Office.

## **TRUSTEES OF TRUST FUNDS**

To administer the affairs of the town's Trust Funds, the Trustees met 14 times in 2019. The Trustees are elected by the voters of Westmoreland and have the fiduciary responsibility of managing the town's Capital Reserves and Trust Funds. Minutes from our meetings are available on the town website and in the Selectmen's Office at Town Hall.

On March 12, 2019 voters approved contributions to the following preexisting Capital Reserve Funds: \$20,000 to the Bridge Reconstruction Fund, \$20,000 to the Highway Equipment Fund, and \$20,000 to the Fire Equipment Fund. Voters also established a new Capital Reserve Fund, the Fire Department Facility Fund, and contributed \$50,000 to it. Since Capital Reserves are public money, the overarching goal is the safety and preservation of the principal. Thus, Trustees invest the funds in conservative instruments with Mascoma Bank, the New Hampshire Public Deposit Investment Pool, and the NBT Bank. For 2019 these funds earned income of 1.7%.

During this year the Westmoreland Selectmen accepted three Trust Fund donations: \$50,000 to the Remembering Betty Ann Fund from Pat Baker for the support of the library; \$200 to the South Village Perpetual Care Fund and the All Cemeteries Maintenance Fund from Lauren and Verner Magnuson; and \$200 to the East Cemetery Perpetual Care Fund and All Cemeteries Perpetual Maintenance Fund from Gail and Thomas Ainsworth. The Westmoreland School Board accepted \$20,000 from the Westmoreland Lions Club to start a new Trust Fund for the benefit of children attending the Westmoreland School.

To invest the town's Trust Funds, Trustees utilize the services of Edward Jones. For much of the past year Trustees invested the bulk of the funds in cash and fixed income instruments. In the fall Trustees purchased a series of Exchange Traded Funds to benefit from the rising equity market. Overall in 2019 Trust Funds earned nearly 2.5% in income.

2019 was a noteworthy year for the Trustees for a variety of reasons. First, the Trustees created two new Investment Policies: one for Capital Reserves and the other for Trust Funds. Since these instruments are governed by different rules and one involves taxpayer funds and the other private donations to the town, it makes eminent sense to manage these monies via distinct policies. Second, the Trustees completed the calendar year without the services of long-time Trustee Pat Baker, who had successfully led the Trustees for two decades. Transitioning to new leadership can be a challenging endeavor for committees of volunteer citizens. Third, the Trustees reentered the equity markets after a brief hiatus.

Bill Franzen, Ceil Goff, Tim Thompson



**Town of Westmoreland - Trust Funds and Capital Reserves**

<b>CAPITAL RESERVES</b>		<b>PRINCIPAL</b>			<b>INCOME</b>		<b>GRAND TOTAL</b>	
<b>2019</b>	<b>MS-9</b>	<b>12/31/2018</b>	<b>Capital</b>	<b>Deposits</b>	<b>Withdrawn</b>	<b>12/31/2019</b>	<b>12/31/2019</b>	<b>12/31/2019</b>
	<b>Date</b>	<b>Balance</b>	<b>Gain/Loss</b>	<b>Balance</b>		<b>Balance</b>	<b>Expended</b>	<b>Balance</b>
<b>COMMON TRUST FUNDS</b>								
Cemetery		\$ 159,490.94	\$ -	\$ 400.00	\$ -	\$ 159,890.94	\$ -	\$ 171,186.64
Library		58,111.98	-	50,000.00	-	108,111.98	-	60,285.17
Other		79,966.03	-	20,021.67	1,000.00	98,987.70	21.67	86,985.79
Total Common Trust Funds		\$ 297,568.96	\$ -	\$ 70,421.67	\$ 1,000.00	\$ 366,990.62	\$ 21.67	\$ 318,457.59
<b>CAPITAL RESERVE FUNDS</b>								
Fire Equipment	1968	\$ 60,000.00	\$ -	\$ 20,000.00	\$ -	\$ 80,000.00	\$ -	\$ 62,488.66
Highway Equipment	1968	17,500.00	-	20,000.00	-	37,500.00	-	18,969.76
SPEED/HS Tuition	1996	199,883.00	-	-	-	199,883.00	-	224,153.13
Recreation Fund	2001	223.81	-	-	-	223.81	-	703.06
School Legal Services	2014	4,993.50	-	-	-	4,993.50	-	5,038.39
School Renovation	2002	46,960.60	-	-	-	46,960.60	-	52,520.06
Bridge Rebuilding	2002	100,000.00	-	20,000.00	-	120,000.00	-	102,505.69
Land Purchase	2006	21,945.23	-	-	-	21,945.23	-	30,987.76
Town Clock	2009	3,000.00	-	-	-	3,000.00	-	3,182.09
Fire Department Facility	2019	-	-	50,000.00	8,940.00	41,060.00	-	-
Total Capital Reserve Funds		\$ 454,506.14	\$ -	\$ 110,000.00	\$ 8,940.00	\$ 555,566.14	\$ -	\$ 500,548.61
<b>TOTAL ALL FUNDS</b>		\$ 752,075.10	\$ -	\$ 180,421.67	\$ 9,940.00	\$ 922,556.76	\$ 21.67	\$ 819,006.20

<b>COMMON TRUST FUNDS (MS-10)</b>		<b>2018</b>	<b>2019</b>	<b>2019</b>	<b>2019</b>	<b>2018</b>	<b>2019</b>
		<b>Assets</b>	<b>Assets</b>	<b>Income</b>	<b>Interest Rate</b>	<b>Assets</b>	<b>Assets</b>
Investment Portfolio - Cost Basis		\$ 311,000.00	\$ 328,239.76	\$ 65.31	0.50%	\$ 13,052.66	\$ 13,280.03
Money Market Account		8,552.13	63,683.63	4,534.26	various	203,996.72	233,530.98
Correction from Capital Reserve account		(1,094.54)	200.00	58.20	0.50%	125,159.17	16,277.37
Common Trust Funds - Cost Basis		\$ 318,457.59	\$ 392,123.39	1,513.10	1.49%	102,626.56	104,031.48
EJ Account Value (with unrealized gains)		\$ 318,858.35	\$ 396,997.88	2,525.36	1.61%	55,713.50	243,238.86
			Total Interest Income	\$ 8,696.23		Total Capital Reserve funds	\$ 610,358.72
			less new checks fee	(37.94)		Correction to Trust account	(200.00)
			less 1/18/2019 interest applied to 2018	(108.18)		Adjusted Total Capital Reserve funds	\$ 610,158.72
			Amended Total Interest Income	\$ 8,550.11		Total Trust Funds	392,123.39
						Total Capital Reserve & Trust Funds	\$ 1,002,282.11

Town of Westmoreland - Trust Funds MS-10 Report

COMMON TRUST FUNDS				MS-10		PRINCIPAL				INCOME		GRAND TOTAL			
Name of Fund	Purpose	#	Group Share	Total Share	12/31/2018 Balance	Capital Gain/Loss	New funds	Withdrawn	12/31/2019 Balance	12/31/2018 Balance	Income	Transfer	Expended	12/31/2019 Balance	12/31/2018
CEMETERY TRUST FUNDS															
Cane Meadow Cemetery	Cemetery	1	0.3%	0.1%	\$ 407.75	\$ -	\$ -	\$ -	\$ 407.75	\$ 14.05	\$ 11.11	\$ -	\$ 7.35	\$ 17.82	\$ 421.80
Chaffee Cemetery	Cemetery	2	0.1%	0.0%	127.99	-	-	-	127.99	111.16	3.49	-	-	2.31	112.35
E.Cemetery Perp. Care.	Cemetery	3	7.3%	3.3%	11,597.06	-	100.00	-	11,697.06	448.03	315.79	-	208.73	555.09	12,035.09
Gline Cemetery	Cemetery	5	3.9%	1.8%	6,204.51	-	-	-	6,204.51	2,356.72	169.10	-	111.77	2,416.05	8,563.24
North Cemetery, Gen. Upkeep	Cemetery	12	9.4%	4.3%	14,996.04	-	-	-	14,996.04	512.16	408.70	-	270.14	650.72	15,508.20
North Cemetery, Perpetual Care	Cemetery	6	15.1%	6.9%	24,133.51	-	-	-	24,133.51	922.08	657.73	-	434.74	1,145.07	25,055.69
Outlying Cemeteries, (Cole)	Cemetery	7	0.4%	0.2%	640.59	-	-	-	640.59	561.91	17.46	-	11.54	567.83	1,202.50
Pratt Cemetery	Cemetery	8	0.2%	0.1%	349.55	-	-	-	349.55	12.61	9.53	-	6.30	15.84	362.17
S. Village Cemetery, M. & I.	Cemetery	13	6.3%	2.9%	10,125.33	-	-	-	10,125.33	406.48	275.95	-	182.40	500.03	10,531.81
S. Village Cemetery, Perp. Care.	Cemetery	9	16.3%	7.5%	25,935.95	-	100.00	-	26,035.95	968.66	706.86	-	467.21	1,208.51	26,904.81
D. Blood "1997 ETF"	Cemetery	11	25.0%	11.5%	39,877.92	-	-	-	39,877.92	4,576.71	1,086.83	-	718.36	4,945.18	44,823.10
Cemetery Maintenance fund	Cemetery	10	15.0%	6.9%	23,873.72	-	200.00	-	24,073.72	530.90	650.65	-	430.06	751.49	24,404.62
Burial Support fund	Cemetery	0.7%	0.3%	1,172.83	-	-	-	-	1,172.83	270.58	31.96	-	21.13	281.42	1,443.41
Edson Perpetual Care	Cemetery	4	0.0%	0.0%	58.18	-	-	-	58.18	1.42	1.59	-	1.05	1.96	60.14
Total Cemetery			100.0%	45.9%	\$ 159,490.94	\$ -	\$ 400.00	\$ -	\$ 159,890.94	\$ 11,695.69	\$ 4,346.75	\$ -	\$ 2,873.08	\$ 13,169.36	\$ 171,186.64
LIBRARY TRUST FUNDS															
Bennett, E. G.	Library	1978	9.7%	1.6%	\$ 5,656.68	\$ -	\$ -	\$ -	\$ 5,656.68	\$ 278.81	\$ 154.17	\$ -	\$ -	\$ 329.78	\$ 5,935.49
Briggs, O.L.	Library	1918	4.1%	0.7%	2,396.41	-	-	-	2,396.41	118.10	65.31	-	43.72	139.69	2,514.51
Burt, M.W.	Library	1903	1.0%	0.2%	598.93	-	-	-	598.93	29.51	16.32	-	10.93	34.91	628.45
Capron, H.F.	Library	1987	2.1%	0.3%	1,198.19	-	-	-	1,198.19	59.06	32.66	-	21.86	69.85	1,257.25
Cousens H.G.	Library	1978	3.4%	0.6%	1,959.05	-	-	-	1,959.05	96.94	53.39	-	35.74	114.20	2,055.60
Goodrum, A.M.	Library	1968	0.4%	0.1%	239.63	-	-	-	239.63	11.82	6.53	-	4.37	13.97	251.45
Greene, Dorothy P.	Library	2000	10.3%	1.7%	5,962.10	-	-	-	5,962.10	293.75	162.49	-	108.77	347.47	6,255.85
Johnson, Lewis P.	Library	1985	2.1%	0.3%	1,200.42	-	-	-	1,200.42	92.86	32.72	-	21.90	103.67	1,293.27
Libraries	Library	1983	2.1%	0.3%	1,198.16	-	-	-	1,198.16	59.06	32.65	-	21.86	69.85	1,257.21
Remembering Betty Ann	Library	2012	51.0%	18.5%	29,665.64	-	50,000.00	-	79,665.64	737.59	1,753.06	-	541.19	1,949.46	30,403.23
Neff, Frances	Library	1989	2.1%	0.3%	1,212.78	-	-	-	1,212.78	59.80	33.05	-	22.12	70.73	1,272.59
Starkey, M.	Library	1998	2.1%	0.3%	1,192.43	-	-	-	1,192.43	58.75	32.50	-	21.75	69.50	1,251.18
Thompson & Overman	Library	1978	5.6%	0.9%	3,235.11	-	-	-	3,235.11	159.45	88.17	-	59.02	188.60	3,394.56
Warner, K.T.	Library	1978	4.1%	0.7%	2,396.43	-	-	-	2,396.43	118.10	65.31	-	43.72	139.69	2,514.53
Total Library Trust Funds			100.0%	26.7%	\$ 58,111.98	\$ -	\$ 50,000.00	\$ -	\$ 108,111.98	\$ 2,173.19	\$ 2,528.33	\$ -	\$ 1,060.14	\$ 3,641.38	\$ 60,295.17
OTHER TRUST FUNDS															
Acerno Scholarship Fund 1,2	School	1994	4.0%	0.9%	\$ 2,325.69	\$ -	\$ 8.82	\$ 1,000.00	\$ 2,244.50	\$ (44.90)	\$ 88.19	\$ 8.82	\$ -	\$ 34.46	\$ 3,190.78
Bleeker	Town	1985	0.7%	0.2%	599.57	-	-	-	599.57	244.36	16.34	-	-	260.70	843.93
Pearl Bragg	School	1997	13.4%	3.1%	10,733.12	-	-	-	10,733.12	727.98	292.52	-	500.00	1,230.50	11,253.63
Briggs Christmas	Town	1918	1.6%	0.4%	1,298.17	-	-	-	1,298.17	444.40	36.38	-	-	479.78	1,742.57
Cutter Grammar	School	1980	0.8%	0.2%	622.51	-	-	-	622.51	196.81	16.97	-	30.00	183.77	819.32
Esty	School	1989	1.3%	0.3%	1,055.68	-	-	-	1,055.68	200.26	28.77	-	-	229.03	1,255.94
Hall, Sarah, M.K. > Esty	School	1947	0.4%	0.1%	302.03	-	-	-	302.03	48.05	8.23	-	-	56.28	358.31
Hall, Victor	School	1946	0.7%	0.2%	586.88	-	-	-	586.88	119.15	15.99	-	-	135.15	706.03
Fox	School	1817	1.5%	0.3%	1,212.89	-	-	-	1,212.89	624.98	33.06	-	-	658.04	1,837.87
Lois Leach	School	1976	3.7%	0.8%	2,947.88	-	-	-	2,947.88	58.61	80.34	-	56.38	82.57	3,006.49
Jeff Starkey*	School	2005	6.8%	1.6%	5,468.78	-	-	-	5,468.78	1,008.56	149.05	-	-	1,157.60	6,477.33
Jotham Lord	Town	1816	4.4%	1.0%	3,510.30	-	-	-	3,510.30	60.53	95.67	-	64.02	92.18	3,570.84
Men's Club (Historical Society) 2	Men	1982	5.9%	1.4%	4,714.82	-	12.85	-	4,727.67	552.60	128.50	12.85	-	668.24	5,267.42
Smith Soccer Fund	School	2018	1.6%	0.4%	1,265.00	-	-	-	1,265.00	-	34.48	-	-	34.48	1,265.00
Starkey Cobb	Aged	1935	33.0%	7.6%	26,356.07	-	-	-	26,356.07	388.79	56.60	-	480.41	681.46	26,799.64
Town Literacy	School	1829	2.6%	0.6%	2,076.91	-	-	-	2,076.91	-	-	-	-	-	2,076.91
Westmoreland Lions Club 1	School	2019	0.0%	0.4%	-	-	20,000.00	-	-	-	-	-	-	-	-
Ruth White - Christmas	Town	1981	4.6%	1.0%	3,640.19	-	-	-	3,640.19	1,483.61	99.21	-	-	1,582.82	5,123.80
Thomas White - Soccer	School	1985	11.0%	2.5%	8,790.37	-	-	-	8,790.37	147.94	239.57	-	141.29	246.22	9,036.59
Woodward Memorial	School	1988	1.9%	0.4%	1,549.18	-	-	-	1,549.18	314.46	42.22	-	-	356.68	1,863.64
Total Other Trust Funds			100.0%	27.4%	\$ 79,966.03	\$ -	\$ 20,021.67	\$ 1,000.00	\$ 98,987.70	\$ 7,019.75	\$ 2,596.04	\$ 21.67	\$ 1,272.10	\$ 8,322.02	\$ 86,985.79
TOTAL COMMON TRUST FUNDS															
\$ 318,457.59															
\$ 392,123.39															



**WESTMORELAND RESIDENT BIRTH REPORT**  
**01/01/2019 - 12/31/2019**

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's Name</b>	<b>Mother's Name</b>
Blanchard IV, Wilman Edward	03/07/2019	Keene, NH	Blanchard III, Wilman	Carey, Ashley
Castor, Clara Beth	04/25/2019	Peterborough, NH	Castor, Austin	Castor, Stephanie
Sevigny, Aubrey Mae	05/17/2019	Keene, NH	Sevigny, Addison	Cormier, Amelia
Bergeron, Henry Harrison	7/16/2019	Keene, NH	Bergeron, Peter	Bergeron, Bonnie
Henderson, Riley Harper	09/02/2019	Keene, NH	Henderson, Nolan	Henderson, Kimberly
Robinson, Colton Ryan	11/15/2019	Lebanon, NH	Robinson, Derrick	Ramsey, Rachel
Rollino, Hazel Grace	12/02/2019	Keene, NH	Rollino, Lorenzo	Gomarolo, Zoey
Cleveland, Weston Michael	12/06/2019	Keene, NH	Cleveland, Zackary	Cleveland, Jennifer

**WESTMORELAND NH RESIDENT MARRIAGE REPORT**  
**01/01/2019 - 12/31/2019**

<b>Groom's Name</b>	<b>Bride's Name</b>	<b>Place of Marriage</b>	<b>Date of Marriage</b>
Hayes, Sean T Westmoreland, NH	Corliss, Juliann M Westmoreland, NH	Walpole, NH	09/07/2019

**WESTMORELAND BURIALS**  
**01/01/2019 - 12/31/2019**

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Burial Date</b>	<b>Cemetery</b>
Benedict, Virginia	01/14/2019	Keene, NH	05/18/2019	North Cemetery
Thompson, Daniel	03/15/2014	Bellows Falls, VT	06/22/2019	East Cemetery
Thompson, William	04/15/2019	Mt. Airy, NC	06/22/2019	East Cemetery
Bosworth, Catherine	06/04//2019	North Port, FL	07/07/2019	East Cemetery
Wright II, Kenneth	10/17/2019	Sun City Center, FL	07/18/2019	East Cemetery
Field, Bruce	07/21/2019	New London, NH	08/03/2019	North Cemetery
Savard, Yvette	06/29/2019	Westmoreland, NH	08/06/2019	East Cemetery
St. Lawrence, Mary	08/10/2019	Lebanon, NH	08/24/2019	East Cemetery
Bonnette, Kenneth	10/21/2019	Belmont, NH	10/26/2019	North Cemetery
Hayward, Mark	12/21/2018	Westmoreland, NH	11/02/2019	North Cemetery

**WESTMORELAND RESIDENT DEATH REPORT**  
**01/01/2019 - 12/31/2019**

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's Name</b>	<b>Mother's Name</b>
Savard, Yvette	06/29/2019	Westmoreland	Morin, Louis	Ouellette, Emelda
Field, Bruce	07/21//2019	Westmoreland	Field, Rufus	Finch, Eva
Childs, Alfred	10/11/2019	Westmoreland	Childs, Bernard	Howe, Esther

**MAPLEWOOD RESIDENT DEATH REPORT**  
**01/01/2019 - 12/31/2019**

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's Name</b>	<b>Mother's Name</b>
Page, Chiyo	02/14/2019	Westmoreland	Unknown	Unknown
Weil, Barbara	03/07//2019	Westmoreland	Cupp, John	Dupka, Elizabeth
Carter, Frank	04/10//2019	Westmoreland	Carter, Leroy	Wilson, Fannie
Putnam, Harold	05/11/2019	Westmoreland	Putnam, Elmer	Pierce, Helen
Sheldon, Joyce	05/21/2019	Westmoreland	Riggs, Ralph	Pike, Gladys
Williams Jr, Frederick	06/20/2019	Westmoreland	Williams Sr, Frederick	Fulford, Agnes
Masonberg, Marjorie	06/21/2019	Westmoreland	Schroeder, Edward	Albert, Ann
Mastaliz, Frank	08/24/2019	Westmoreland	Mastaliz, Stanley	Duda, Harriett
Young, Robert	09/06/2019	Westmoreland	Young, Clyde	Elliott, Edna
Bouley, Bernett	10/06/2019	Westmoreland	Sharp, Bernard	Patten, Dorothy
Baird, Lisa	10/12/2019	Westmoreland	Unknown	Allen, Mary
Stearns, William	10/22/2019	Westmoreland	Stearns, Albert	Manley, Mary
Delworth, Sybil	11/07/2019	Westmoreland	Lewis, Harold	Clark, Isabel
Tucker, Margaret	11/23/2019	Westmoreland	Tucker Sr, Edward	Lambert, Estelle
Hickey, Mae	11/25/2019	Westmoreland	Hebert, Alfred	Parenteau, Antoinette
Plumb, Thelma	12/03/2019	Westmoreland	Young, Frank	Knight, Iola
Putnam, Leo	12/10/2019	Westmoreland	Putnam, William	Boyd, Dorothy
Santos, Patricia	12/11/2019	Westmoreland	Davis, Sheldon	Rougeau, Rita
Harger, Edward	12/19/2019	Westmoreland	Harger, Ralph	Fowler, Phyllis
Welch, Esther	12/30/2019	Westmoreland	Simpson, Everett	Bagley, Edith



## SCHOOL BOARD

*Michael J. Acerno, - Stuart R. Adams – Madelyn Cassin – Michael Norkun - Dean R. Priebe*

### **MODERATOR**

*Peter Hills*

### **CLERK**

*Debbie Nelson*

### **TREASURER**

*Debbie Hatt*

### **AUDITOR**

*Plodzik & Sanderson*

### **N.H. SCHOOL ADMINISTRATIVE UNIT 29 ADMINISTRATION**

*Robert H. Malay, Superintendent of Schools*

*Brian Campbell, Assistant Superintendent*

*Dorothy Frazier, Assistant Superintendent*

*Timothy L. Ruehr, Chief Financial Officer*

*Scott Lazzaro, Business Manager*

*Nancy Deutsch, Director of Human Resources*

*Dr. Rick Matte, Director of Student Services*

*Robert Milliken, Manager of Technology*

## **COMPLIANCE STATEMENT**

The Westmoreland School District does not discriminate in its educational programs, activities or employment practices on the basis of race, color, national origin, sex, disability, or age, and provides equal access to the Boy Scouts and other designated youth groups.

The following person has been designated to handle inquiries regarding non-discrimination policies: Nancy Deutsch, Title IX Coordinator for School Administrative Unit 29, and Director of Human Resources, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9002 ext. 213.

Complaints regarding compliance with Rehabilitation Act of 1973 - Section 504 should be submitted in writing to Dr. Rick Matte, Director of Student Services, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9001 ext. 230.

Robert H. Malay, Superintendent of Schools

*[Source: Notice of Non-Discrimination, U.S. Department of Education, Office of Civil Rights (August 2010); Title IX Resource Guide, U.S. Dept. of Education, Office for Civil Rights, at 6-7 (April 2015).]*

# STATE OF NEW HAMPSHIRE SCHOOL WARRANT

To the inhabitants of the school district in the Town of Westmoreland qualified to vote in District affairs:

You are hereby notified to meet at the Westmoreland Town Hall in said District on the 10<sup>th</sup> day of March, 2020, at 11:00 am in the forenoon to act upon the following article. Polls will open at 11:00 am, and will close no later than the time of closing the polls for the election of town officials at 7:00 pm.

ARTICLE 1: To choose all necessary school district officers:

Two School Board Members for three-year terms  
A Moderator for one-year term  
A Clerk for one-year term  
A Treasurer for one-year term beginning on July 1, 2020

Given under our hands at said Westmoreland, this 7<sup>th</sup> day of February, 2020.

WESTMORELAND SCHOOL BOARD

*Madelynn Cassin, Chair, Michael J. Acerno, Stuart R. Adams, Michael Norkun, Dean R. Priebe*

## STATE OF NEW HAMPSHIRE SCHOOL WARRANT

Following the counting of ballots, the annual meeting will take place at 7:00pm on Friday, March 13, 2020 at the Westmoreland School. The balance of the Articles will be acted on at that time.

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### Article 01 Reports

To hear the reports of agents, auditors, committees, or officers chosen, and to pass any vote relating thereto.

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### Article 02 Operating Budget

To see if the district will vote to raise and appropriate the amount of \$4,033,925 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

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### Article 03 Collective Bargaining Agreement

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Westmoreland School District and the Westmoreland Teachers Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2021	\$48,359	2022	\$24,351
Fiscal Year	Estimated Increase	Fiscal Year	Estimated Increase
2023	\$21,808	2024	\$26,868

and further to raise and appropriate \$48,359 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The Board Recommends this Article) (Majority vote required)

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### Article 04 Special Meeting

Shall the school district, if Warrant Article #3 is defeated, authorize the governing body to call one special meeting, at its option, to address Warrant Article #3 cost items only? (Majority vote)



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**Article 05      Capital Reserve Fund**

To see if the school district will vote to appropriate the sum of \$25,000 to be added to the Capital Reserve Fund previously established by voters on March 16, 2001, for the purpose of major renovation/reconstruction of school buildings and related costs, or to take any other action in relation thereto. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Board Recommends this Article. (Majority vote required)

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**Article 06      To transact any other business that may legally co**

To transact any other business that may legally come before the meeting.

**Westmoreland School District Meeting  
March 15, 2019**

**Moderator Hills call the meeting to order at 7:00pm.** Jonathan Hills led the Pledge of Allegiance with attendees.

Introductions of the Supervisors of the Checklist, Clerk, Moderator, School Board, School Principal and SAU representatives that were in attendance.

**Moderator Hills read the election results:**

School District Moderator for one year: Peter Hills  
School Board Member for three years: Michael Norkun  
School Board Member for three years: Dean Priebe  
School District Treasurer for one year: Debora Hatt  
School District Clerk for one year: Debra Nelson

**Moderator Hills read Article One:** *To hear the reports of agents, auditors, committees or officer chosen, and pass any vote relating thereto.* Mrs. Cassin moved Article I, seconded by William Chase. Moderator Hills asked for discussion:

Mrs. Gwen Mitchell stated that in the Town Report book the enrollment is pretty fuzzy that you have to dig deep for actual numbers of students. She would like to have it listed out by grade rather than in pie charts and graphs for help in forward thinking of upcoming costs for the near future. Mr. Priebe noted that all information is available on the District/SAU websites as well as meetings are open to the public, but will give that feedback to who prepares the report/booklet.

Mr. Priebe asked for all attendees to look through the handout of the budget that was distributed this evening. There is a 3.9% increase overall from last year. Page one shows 17/18, 18/19, and 19/20 budgets. Page two shows the biggest increase which was for the Guidance position. Most of the other changes are salaries and benefits as well as a slight increase in administration services. Transportation is down a bit with the new contract. Page four shows fund transfers and bond interest payments. The total elementary education costs have an overall increase of .9%. High school costs increased significantly due to three unanticipated special education student tuitions.

Mr. Priebe noted that our students are doing very well and are extremely well prepared for high school, with many of them being among the top students at Keene High School.

Mr. Priebe stated that safety is a very important to the School Board. We have worked with Homeland Security for suggested improvements. The phone system was upgraded over the past summer as well as a complete camera system installed and security film has been put on all windows throughout the building. A portion of those projects was funded by a school safety grant. He also spoke of our building being in sound condition with a lot of help from local volunteers with various maintenance and special projects.

Hearing no more discussion, Moderator Hills asked for a voice vote, Article I passed.

**Moderator Hills read Article II:** *To see if the district will vote to raise and appropriate the amount of \$4,056,565 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately.*

(Majority vote required). Mrs. Cassin moved Article II, seconded by William Chase. Moderator Hills asked for discussion, hearing none asked for a voice vote. Article II passed.

**Moderator Hills read Article III:** *To see if the school district will vote to raise and appropriate the sum of \$25, 000 to be added to the School Renovation Capital Reserve Fund established by voters on March 16, 2001. This sum to come from June 30 unassigned fund balance available for transfer on July 1. No amount to be raised from taxation. (The Westmoreland Budget Committee and School Board recommend this warrant article.)* (Majority vote required). Mrs. Cassin moved Article III, seconded by Mr. Priebe. Moderator Hills asked for discussion.

Mr. Acerno explained that this Article will only be funded if there is any remaining balance June 30, 2019. Mr. Acerno stated that the current balance of this fund is \$80,000.00. The next anticipated large project would be the repaving of the parking lot. Hearing no more discussion Moderator Hills asked for a voice vote, Article III passed.

**Moderator Hills read Article IV:** *To transact any other business, that may legally come before this meeting.* Mrs. Cassin moved Article IV, seconded by William Chase. Moderator Hills asked for discussion.

Mr. Mark Hayward (Principal) noted the Westmoreland Lion's Club have disbanded and have chosen to donate their remaining funds to the Westmoreland School to establish a trust fund for the Student of the Month Luncheon and for student assistance with fieldtrips, personal needs etc. Mr. Hayward would like to thank the Lions Club and 'Michelle Hayward for facilitating this gift to the school community.

Mr. Acerno stated that it is with a heavy heart that Mr. Martin is moving on after eight years of service to the School and School Board and read the following:

**A RESOLUTION**  
**Adopted March 15, 2019**

**WHEREAS,** *Kurt Martin has served the School District of Westmoreland as a school board member for eight years and four months, three of those years with distinction as vice chair and two of those years with distinction as chairperson; and,*



**WHEREAS,** Kurt Martin served on the New Hampshire School Administrative Unit 29 School Board's Advisory Committee; the A.R.E.A. Board; the Finance Committee; the Facilities & Safety Committee; Westmoreland Emergency Planning Committee; Westmoreland School Board Negotiations Committee; the District Budget Committee; the Health and Wellness Committee; and served as the Liaison to the Staff; and,

**WHEREAS,** Kurt Martin's vast experience as both a business leader and a parent in our community, have helped guide us through some difficult decisions over the years. His sense of humor, his candor, and his hard work ethic have been valuable assets we will surely miss as he moves on. No discussion was ever complete at our table until Kurt weighed in with his opinion; and,

**WHEREAS,** Kurt Martin's commitment to Westmoreland School has been evidenced by his efforts to transform the building into a safe and more energy efficient school that is a friendly, inviting environment that welcomes students and community members for generations to enjoy. Anyone who enters the Westmoreland School can see the contributions Kurt Martin has made while serving as a member of the facilities committee; and,

**WHEREAS,** Kurt Martin has always conducted his duties diligently and promptly, and has given his time and expertise in a manner truly reflecting his genuine interest in the Town of Westmoreland, its children and the future; and,

**WHEREAS,** Kurt Martin has been a loyal advocate for the students, teachers and staff of Westmoreland School proven by his thoughtful listening, reassuring demeanor, and positive attitude towards all members of the school community; and,

**WHEREAS,** Kurt Martin has held high expectations for himself and other board members relative to the decision making, budget and policy development processes; and,

**WHEREAS,** Kurt Martin is experienced, knowledgeable and dedicated; he will be missed; now, therefore, be it

**RESOLVED,** that the School District of Westmoreland, in grateful acknowledgement of Kurt Martin's numerous contributions and eight years and four months of service, honor itself by causing a copy of this resolution to be entered into the records of the District as a permanent tribute to Mr. Martin, and that a copy of this resolution be presented to Mr. Martin.

#### **THE WESTMORELAND SCHOOL DISTRICT**

Following a large round of applause, Moderator Hills asked for any further discussion, hearing none asked for a voice vote. Article IV passed.

Moderator Hills asked for a motion to adjourn the meeting: A motion by Mr. Priebe to adjourn the meeting, seconded by Mrs. Cassin, with a voice vote the meeting adjourned at 7:22 pm.

Respectfully Submitted,

Debra J. Nelson  
District Clerk

# REPORT OF SCHOOL DISTRICT TREASURER

Fiscal Year July 1, 2018 to June 30, 2019

Cash on hand July 1, 2018 (Treasurer's bank balance) \$ 132,565.69

## RECEIPTS

Current Tax Appropriation	2,882,138.00
Revenue from State Sources	805,101.45
Revenue from Federal Sources	31,939.56
Received from all other sources	53,381.73

Total Receipts	3,772,560.74
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**TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR (Balance + Receipts) \$ 3,905,126.43**

## EXPENSES

SCHOOL BOARD ORDERS PAID \$3,883,111.84

**Balance on hand June 30, 2019 (Treasurer's Bank Balance) \$ 22,014.59**

### DETAIL STATEMENT OF RECEIPTS

FROM WHOM	DESCRIPTION	AMOUNT
Bank	Interest	5,487.88
Parents	Lunch Program	31,303.52
Parents	Transportation	1,602.76
Parents	Tuition	1,360.00
Parents	After School Tuition	310.00
Other	Refund Officials	335.00
Other	E-Rate	3,202.20
Other	Fidelity Refund	399.26
Other	Keene-CS	2,282.50
Other	Keene Tuition Refund	1,155.00
Other	Nature Program SAF	4,559.69
Other	Teacher(Blake) Over Payment	400.00
Other	Marlow Mileage Reimbursement	967.65
Other	Health Trust Refund	16.27
State of NH	Medicaid	7,720.41
State of NH	Medicare	4,880.96
State of NH	Project Reimbursement	4,049.28
State of NH	Idea	28,670.71
State of NH	Title 1	23,172.79
State of NH	Title 11	9,196.51
State of NH	Equitable/Adequate Aid	668,680.47
State of NH	USDA Meals	18,064.47
State of NH	Kindergarten Aid	19,952.68
State of NH	Cat Aid	20,713.17
Federal Government	Reap	19,939.56
Federal Government	Security Improvement	12,000.00
Town	Tax Appropriation	2,882,138.00
<b>TOTAL RECEIPTS DURING YEAR</b>		<b>3,772,560.74</b>

Deborah Hatt, District Treasurer



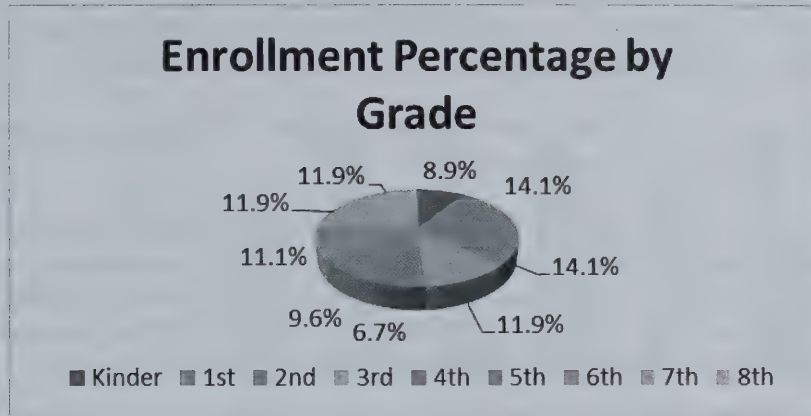
## DISTRICT REPORT

### Mission Statement of the Westmoreland School

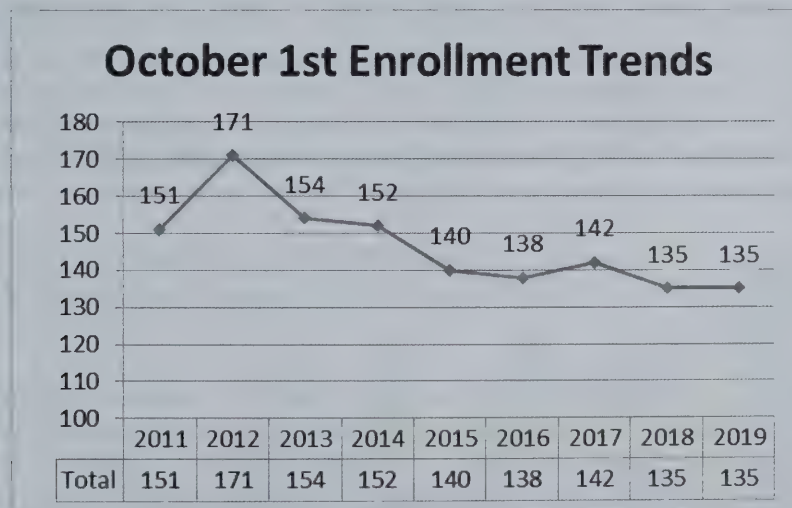
At Westmoreland School, we believe that quality education is a fundamental right of all children. The education and social development of each child is the shared responsibility of the community, school, parents, and the child. We strive to provide each child with the skills they will need to face the challenges of a changing world. As a community of lifelong learners, we will treat each other as worthwhile individuals.

### Enrollment

Here's a look at the percentage breakdown by grade using the October 1, 2019 enrollment:



Finally, a look at the October 1<sup>st</sup> enrollment trend from 2011-2019:



### New Staff

Special Education:  
Music:  
Kitchen Assistants:

**Karla Makijczyk**  
**Brendan Goodwin**  
**Amanda Winchester and Deb Hatt**

### Retiring Staff:

Middle School Science Teacher and Student Council Advisor **Cheryl Patty**. Thank you for your amazing love of science, and your years of service and hard work dedicated to our students.

## Facility Update

This past summer there was the usual painting and upkeep work, we added the final new planks on the playset bridge and an additional load of fresh woodchips for the playset area. But the big project outside was the incredible garden out behind the kitchen area created by town resident **Mary Bradley** with the help of our Kitchen Manager, **Marcia Winchester**. As a result, our students enjoyed the incredible fresh vegetables they produced, and many were also able to help out with the harvesting while learning about where our food comes from and the work that goes into it.

This year we also installed Lightspeed Classroom Audio systems in our classrooms in a project that was fully grant funded. The teachers now have a speaker in the back of the classroom and they wear a microphone on a lanyard that they turn on when addressing the class. These systems were originally designed to assist students with hearing or auditory processing needs, but they have been shown to be very effective in helping all students (and saving the teacher's voice) while helping maintain a calm/focused environment. (see [lightspeed-tek.com](http://lightspeed-tek.com) for more info if interested)

**Dedication:** The new Adirondack chairs out front are dedicated to Mr. Delano and his late wife Lois for all their years of service with Delano Transportation.

**Bus Cameras:** You may have heard that we have cameras now installed on our busses in order to get external video. This was done for student safety after having multiple instances of cars passing our busses when their stop-sign and flashers were out, which obviously puts our students in danger when the bus is stopping for them in order to get on or off. Please remember to use caution around the school busses and watch for the warning lights which indicate students getting on and off.

## Community Support/Service/Volunteers

This year we are excited to have a new daily nature program at Westmoreland School, hosted by Stonewall Farm. Students are given the opportunity to interact with the natural world in a free-play, nature-based program that meets after school each day. Students work with experienced outdoor educators and are given the opportunity to participate in a range of activities and lessons each week involving both farming and nature. We are very thankful to have this program for our families. You can contact Tara Pratt, Youth Education Director at Stonewall Farm if you would like to support this effort in any way.

Crayola Color Cycle Program: This year we are again accepting used and worn out markers for this recycling initiative, so if you would like to help out, save them up and send them in at any time.

## Community Service

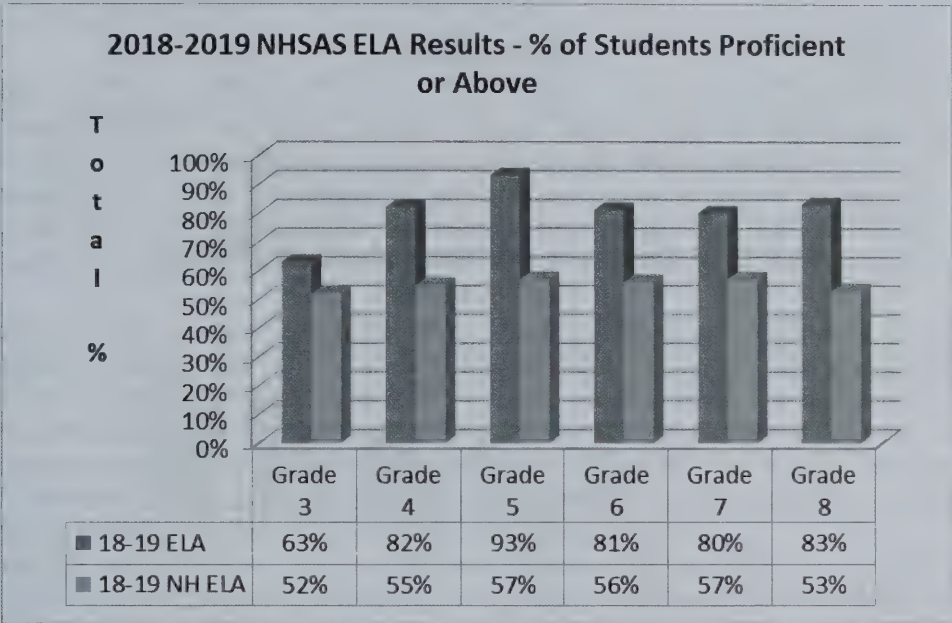
The middle school students at Westmoreland School performed **509 hours** of community service during the 2018-2019 school year. Fulfilling a Social Studies requirement, each student is mandated to do 6 hours of community service and write up a report on what they did. Many students, however, did more than the required annual 6 hours. Beneficiaries of their service include the Westmoreland School, various town offices and departments, Maplewood Nursing Home, the Westmoreland Fire Department, the Little Bruins Skating Club, the Westmoreland Boosters, the Westmoreland Town Band, HomeAway from Home Daycare, Genesis Healthcare, PATH anti-smoking research, Friends of Pisgah Park, local baseball leagues, the Ox Breeders Association, the Demar Marathon, road and trail cleanup, Ridgeview Farm, the Cheshire Children's Museum, the Elks Club, MOCO Dance studios, Acworth Library, Brattleboro School of Dance, Keene Montessori, Community Kitchen, Cheshire County Historical Society, Partridge Meadow Farm, Keene Ice Arena, and many other friends and neighbors.



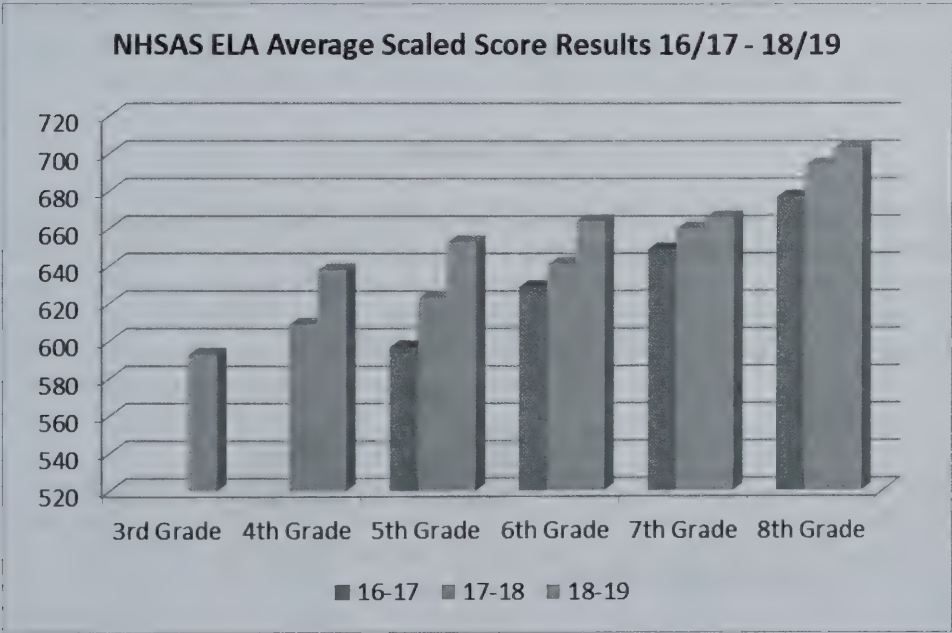
The Middle School Student Council’s annual fall fundraiser this year was a combination of a Turkey Trot running event for all students, as well as a very successful calendar raffle that raised \$790, all of which was donated to Joan’s Pantry. Thank you to **Mrs. Patty** and **Mr. Castor** and everyone who helped and participated. The related food drive also brought in a great deal of donations, and thanks especially the **Leslie** family (care of UNFI) for the literal truckload of donated food.

### NH STATEWIDE ASSESSMENT SYSTEM RESULTS

**\*\*Results for all students who were at the school at the end of the assessment administration\*\***

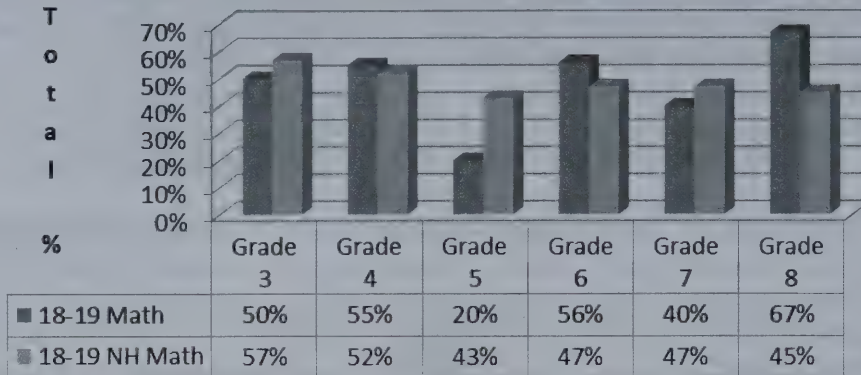


Source: NH Statewide Assessment System



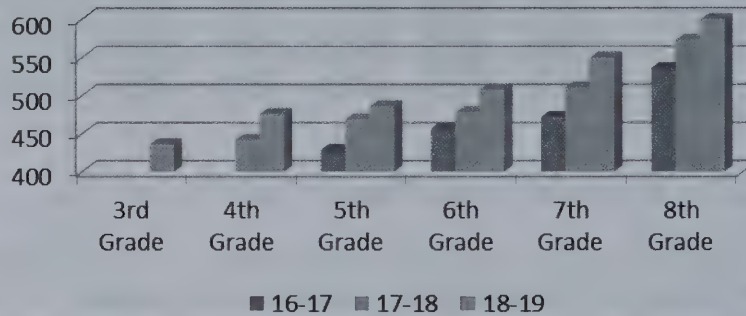
Source: NH Statewide Assessment System

### 2018-2019 NHSAS Mathematics Results - % of Students Proficient or Above



Source: NH Statewide Assessment System

### NHSAS Mathematics Average Scaled Score Results 16/17 - 18/19

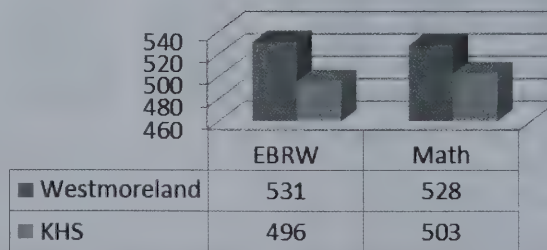


Source: NH Statewide Assessment System

### SAT Results

Below is a look at how Westmoreland students at Keene High School performed in comparison to all students at Keene High School that took the SAT.

### 2018-2019 SAT Results



Source: College Board



## **Academic Programs**

We would like to congratulate James Farrington as the Valedictorian and Molly Chamberlin and Whitney Hadlow as the Salutatorians of the Westmoreland School graduating class of 2019. We had 18 students participate in the commencement ceremonies and most students moved on to Keene High School where they have been doing very well. For the last several years we have used Go Math! for our school math program and are continuing with it for K-5 as we continue to evaluate our overall math program and how to best move forward in this curriculum area. We moved to the Connected Mathematics program for Grades 7-8 this past year and are excited to be expanding this to Grade 6 as well. We continue to use Superkids for our K-2 reading and writing program and have several teachers at various grade levels undergoing training this year in the Keys to Literacy Program.

## **Co-Curricular**

### **Arts and Athletics**

We continue to have the New Hampshire Dance Institute (NHDI) program each week for grades 4-8, with a number of students who will perform over Memorial Day weekend at Keene State College. For our younger students we again had an excellent NHDI residency program here led by Lisa Cook for grades K-3. Fundraising for the 4-8 grade dancers has been a challenge since the end of the Keene Pumpkin fest, so if you would like to donate to the school to support the arts, please consider this excellent program.

This year we had an awesome performance for our middle school of Charles Dickens' The Christmas Carol by Project Shakespeare. We have also had ongoing concert series with performances of classical music performed by the group Ashuelot Concerts.

MS Art Club: This year our Art Teacher, Ms. Sullivan, started a weekly after school art club. This club acts as an enrichment program for students who wish to advance their abilities in the arts. They also sell some of the work made to help support the program and some local charities. This is a great opportunity for students to better themselves and their community at the same time.

This past fall we again had a number of students participate in the Annual Kid's Demar Marathon, where students had to log in at least 25 miles of running over the summer and then complete one final mile during marathon day to make it an overall marathon length achievement.

On the middle school sports front, it was a great soccer season with a beautiful weekend for our annual tournament. Congratulations to our teams who played so well all year long, with the Boys making it to the Finals and the Girls to the Semi-Finals. Both of our basketball teams have also had successful seasons so far this winter, and we are hopeful for another strong spring season for our baseball and softball teams.

### **Westmoreland Youth Sports, Inc. (WYSI)**

As always, the Westmoreland Youth Sports group (Led by Board: Christy Dewey, Jennifer Putzel, Suzy Goodnow, and Amy Ballou) is a huge asset to our sports programs at the school and around the town, putting together numerous opportunities for participation, helping to maintain athletic facilities, and fundraising to support our programs. Thank you especially to Christy Dewey and everyone else who works so hard to make the soccer tournament a success each year.

### **PTA**

The PTA (led by Kara Barnum, Amy Ramsey, Ashley Tkatch, Diane Cyr, and Crystal Yelle) has continued to be a strong supporter of Westmoreland School this year and has run some great programs for our school community. They organize the back-to-school Meet and Greet in August, Teacher Appreciation Week, Screen Free Week, the Scholastic Book Fair, Town Calendar, Holiday Wreath sales and the Bulldog 4 Fun Run.

The PTA Bulldog 4 Fun Run has been a great community event and was again a success this past year and will continue to be as long as more people come forward to help lead the effort. We would love to

increase the number of participants (of all ages and abilities) that we have had in recent years. Please come and walk, run, or just volunteer along the course and cheer on our participants. You can also always help the PTA and Westmoreland School with your shopping choices. The PTA Amazon Smiles program, where you can simply go to this site: <http://smile.amazon.com/>, search for Westmoreland PTA, and then it's just regular shopping on Amazon with PTA getting the proceeds.

**Volunteers**

The Westmoreland Public Library has been a great partner presenting outstanding programs for our young readers who look forward to their visits to the library and we appreciate the incredible outreach work the library staff puts together. We would like to thank our volunteers in the America Reads program that come here every week and work with our young learners, as well as our PTA parent volunteers who help out with the annual book fair and other events.

**School Start Time Update**

The changes to the school start time in the Keene School District approved by the Keene Board of Education for the 2020-2021 school year are as follows:

Start Time	Grade Level	End Time
8:00 a.m.	Elementary	2:40 p.m.
8:40 a.m.	High School	3:33 p.m.
8:50 a.m.	Middle School	3:22 p.m.

The structure or length of the school day will not change. As Westmoreland contracts with D&L Transportation, there will not be an impact on Westmoreland School.

**School Calendar Update**

The School Calendar Committee begins meeting in October each year to initiate the process of drafting a proposed Keene School District calendar. Representatives from various schools across SAU 29 sit on the calendar committee and bring feedback from their colleagues to the committee discussions. Based on the recommendations received, the committee developed three options which were presented to staff in November via a survey. As a result of the survey, option 3 (includes August 26 first day of school, workshop day September 4 and last day on June 15 pending any snow days) was selected. Input from a larger stakeholder survey conducted during the 2017-2018 school year was also utilized. From the finalized Keene School District draft, each town district customizes the calendar to meet their needs. Each district board will now review and ultimately approve their district calendar. Once the calendars are finalized, they will be posted on the SAU 29 website ([www.sau29.org](http://www.sau29.org)).

**Competency Based Education (CBE)  
2019 - 2020 CBE work at KHS**

This year the focus is on instructional practices to ensure standardization and transparency. This includes separating work-study practices from academic skills, assigning assessments to two categories, using common summative assessments, standardizing our curriculum framework, and communicating with all stakeholders. Departments are working together to use standards and performance indicators to define course curriculum. These performance indicators are aligned to the academic competencies and ensure consistency among courses and provide clarity for what students should know (content) and be able to do (skills).

Assessment Categories

All courses use two categories in PowerSchool to report on student progress: formative and summative. Standardizing categories for the entire school provide clarity to students and parents and ensures that students receive a similar experience across a course within a subject area.



- Formative Assessments are used to monitor student learning in order to provide feedback. They evaluate how students are learning material through the course. These may include quizzes, homework, reading checks, summaries, lists, conferencing, exit tickets, etc.
- Summative Assessments are used to measure skills at higher levels of learning and require students to show what they can do (performance) with what they know (content). They evaluate how much students have learned in the course. These may include presentations, essays and other writings, lab reports, skits, portfolios, exhibits, performances, art work, podcasts, videos, debates, Ted Talks, etc.

#### Common Summative Assessments

Teachers who teach the same course are using the same summative assessments. Using the same summative assessments enables teachers to evaluate data collaboratively in order to improve instructional practices that will support student academic performance.

Many staff members have participated in workshops, conferences, and trainings to deepen their knowledge of instructional practices and competency-based education. The professional development opportunities have led to extensive discussions within and across departments at KHS. Workshop time and ER days have and will continue to focus on deepening all staff understandings of curriculum development, formative assessment, performance tasks, and other elements of competency-based education.

#### **2019 - 2020 CBE work at KMS and Keene Elementary Schools**

Competency-based education is a K-12 initiative. Keene Middle School and each of the elementary schools (all of the SAU town schools as well) have begun to engage in work similar to KHS. Instructional practice is the focus. Similar to KHS, it is important that our K-8 staff has a firm understanding of content competencies and sound practices to support student achievement. Increased student achievement is our major goal. However, a K-12 comprehensive framework will provide opportunities for vertical conversations among staff, which is a secondary goal of this work. Continuity across schools will provide significant benefits to our students.

#### **Graduation Policy**

In recognition that there are multiple pathways to graduation, the Keene Board of Education approved a revised High School Graduation policy (IKF) on May 21, 2019. The new policy offers differentiated diploma options to students graduating from Keene High School beginning with the class of 2020.

#### **24 Credit - Keene High School Diploma**

<b>Subject</b>	<b>Number of Credits</b>
English	4
Math	3 (to include Alg 1)
Science	3 (to include Physical, Biological and one additional lab Science)
Social Studies	3 (to include .5 in Civics, .5 credit Economics, 1 World History, & 1 US/NH History)
Health	.5
Computer	.5
PE	1
Art	.5
Electives	8.5

Subject	Number of Credits	Subject	Number of Credits
English	4	English	4
Math	4 (to include Alg 1)	Math	3 (to include Alg 1)
Science	4 (to include Physical, Biological, and at least one additional lab Science)	Science	2 (to include Physical and Biological Science)
Social Studies	3.5 (to include .5 Civics, .5 Economics, 1 World History, 1 US/NH History, & .5 elective)	Social Studies	2.5 (to include .5 Civics, .5 Economics, .5 World History, and 1 US/NH History)
World Language	2	Health	.5
Health	.5	Computer	.5
Computer	.5	PE	1
PE	1	Art	.5
Art	.5	Electives	6
Electives	8		

\* Students interested in the 20-credit diploma must petition for approval at least one semester prior to their requested graduation date. The Superintendent will develop the petition procedure within 30 days of the approval of Policy IKF.

### Class of 2020 and 2021 Grandfather Clause

Members of the Class of 2020 and Class of 2021 are eligible to receive the 28 Credit Keene High School Advanced Diploma using the requirements as listed below.

#### 28 Credit Diploma

Subject	Number of Credits
English	4
Math	4 (to include Alg 1)
Science	4 (to include Earth, Physical, and Biological Science)
Social Studies	3 (to include .5 in Civics, .5 credit Economics, 1 World History, & 1US/NH History)
Health	.5
Computer	.5
PE	1
Art	.5
Electives	10.5



## School Safety Data

### Data Collection Efforts:

- **Employee Injury Data:** When the districts of SAU 29 switched insurance providers, a concentrated effort was made to capture injuries that were taking place at the worksites for accuracy in reporting and planning purposes. Having clean, reliable data is an important part of fiscal responsibility. To that end, administrators throughout the SAU were trained by the insurance provider on the importance of reporting all workplace injuries, regardless of the perceived severity. Injury reports are shared with the insurance company as well as the Department of Labor in order to meet compliance with labor laws in the State of New Hampshire.
- **Student Behavior Data:** Through a SAU 29 wide effort, district administrators have been working collaboratively and consistently in developing reporting processes relative to student behavior in all buildings. Having a consistent reporting process enables all schools to become more attentive to individual student needs based on the behaviors that have been recorded. Each month, administrators review student behavior data to determine what trends may be emerging and what interventions need to be considered and implemented in order to help provide safe learning environments for all students and staff. This has been and will continue to be a standing agenda item for administrators during their monthly meetings.

Mark P. Hayward, Jr.  
Principal

Madelyn Cassin  
School Board Chair

Robert H. Malay  
Superintendent of Schools

**WESTMORELAND SCHOOL DISTRICT  
PROPOSED 2020-2021 BUDGET (SUMMARY)**

	<b>BUDGET 2018-19</b>	<b>ACTUAL 2018-19</b>	<b>BUDGET 2019-20</b>	<b>Budget Comm &amp; School Board PROPOSED 2020-21</b>	<b>% CHANGE</b>	<b>% TOTAL BUDGET</b>
ELEMENTARY REGULAR INSTRUCTION	\$2,104,370	\$1,927,881	\$2,156,556	\$2,124,990	-1.46%	52.68%
ELEMENTARY DEBT SERVICE	\$137,665	\$90,241	\$90,241	\$84,920	-5.90%	2.11%
ELEMENTARY SPECIAL INSTRUCTION	\$461,521	\$290,997	\$343,558	\$323,944	-5.71%	8.03%
<b>TOTAL ELEMENTARY COST</b>	<b>\$2,703,556</b>	<b>\$2,309,119</b>	<b>\$2,590,355</b>	<b>\$2,533,854</b>	<b>-2.18%</b>	<b>62.81%</b>
HIGH SCHOOL TUITIONS (Regular Education students)	\$926,940	\$885,674	\$906,309	\$831,117	-8.30%	20.60%
HIGH SCHOOL TRANSPORT.(Reg)	\$57,886	\$55,599	\$56,572	\$56,572	0.00%	1.40%
HIGH SCHOOL SPEC. INSTRUC.	\$147,255	\$291,490	\$350,004	\$434,280	24.08%	10.77%
HIGH SCHOOL TRANSPORT.(Sp)	\$0	\$960	\$1,000	\$2,392	0.00%	0.06%
<b>TOTAL HIGH SCHOOL COST</b>	<b>\$1,132,081</b>	<b>\$1,233,723</b>	<b>\$1,313,885</b>	<b>\$1,324,361</b>	<b>0.80%</b>	<b>32.83%</b>
SAU #29	\$167,923	\$167,274	\$177,325	\$175,710	-0.91%	4.36%
<b>TOTAL OPERATING BUDGET</b>	<b>\$4,003,560</b>	<b>\$3,710,116</b>	<b>\$4,081,565</b>	<b>\$4,033,925</b>	<b>-1.17%</b>	<b>100.00%</b>
DEFICIT APPROPRIATION	\$0	\$0	\$0	\$0		
<b>TOTAL</b>	<b>\$4,003,560</b>	<b>\$3,710,116</b>	<b>\$4,081,565</b>	<b>\$4,033,925</b>	<b>-1.17%</b>	<b>100.00%</b>



**WESTMORELAND SCHOOL DISTRICT  
PROPOSED 2020-2021 BUDGET (SUMMARY)**

	<b>BUDGET 2018-19</b>	<b>ACTUAL 2018-19</b>	<b>BUDGET 2019-20</b>	<b>Budget Comm &amp; School Board PROPOSED 2020-21</b>	<b>% CHANGE</b>	<b>% TOTAL BUDGET</b>
<b>ELEMENTARY INSTRUCTION</b> (GRADES K-8 - 135 Students Projected)						
<b>REGULAR INSTRUCTION</b>						
Salaries	\$679,630	\$710,351	\$720,029	\$708,093		
Benefits	\$357,492	\$333,818	\$361,495	\$358,708		
Purchased Instructional Service	\$0	\$0	\$0	\$0		
Repair Equipment	\$0	\$0	\$1,000	\$1,000		
Supplies/Workbooks/Textbooks	\$19,474	\$16,257	\$26,200	\$26,758		
Equipment	\$5,500	\$3,469	\$4,900	\$4,500		
Furniture	\$500	\$0	\$1,400	\$0		
<b>TOTAL REGULAR INSTRUCTION</b>	<b>\$1,062,596</b>	<b>\$1,063,895</b>	<b>\$1,115,024</b>	<b>\$1,099,059</b>	<b>-1.43%</b>	<b>27.25%</b>
<b>CO-CURRICULAR</b>						
Salaries & Benefits	\$20,664	\$16,285	\$19,522	\$26,867		
Assemblies/Officials	\$3,046	\$4,465	\$4,800	\$0		
Supplies/Awards/Misc.	\$2,350	\$1,422	\$2,800	\$2,800		
Dues and Fees	\$2,855	\$2,550	\$3,055	\$2,570		
<b>TOTAL EXTRACURRICULAR</b>	<b>\$28,915</b>	<b>\$24,722</b>	<b>\$30,177</b>	<b>\$32,237</b>	<b>6.83%</b>	<b>0.80%</b>
<b>SCHOOL SERVICES</b>						
Guidance	\$38,475	\$68,085	\$71,960	\$71,197		
Health	\$27,003	\$39,845	\$40,574	\$40,578		
<b>TOTAL SCHOOL SERVICES</b>	<b>\$65,478</b>	<b>\$107,929</b>	<b>\$112,534</b>	<b>\$111,775</b>	<b>-0.67%</b>	<b>2.77%</b>
<b>STAFF DEVELOPMENT</b>						
Continuum Salaries/Benefits	\$1,859	\$0	\$1,859	\$1,888		
Course Reimbursement	\$9,000	\$0	\$9,000	\$9,000		
Management Development	\$2,000	\$351	\$2,000	\$2,000		
Staff Development	\$4,000	\$3,314	\$4,000	\$4,000		
Travel	\$0	\$0	\$0	\$0		
Professional Books/Periodicals	\$200	\$0	\$200	\$799		
<b>TOTAL STAFF DEVELOPMENT</b>	<b>\$17,059</b>	<b>\$3,665</b>	<b>\$17,059</b>	<b>\$17,687</b>	<b>3.68%</b>	<b>0.44%</b>
<b>EDUCATIONAL MEDIA</b>						
Salary & Benefits	\$83,598	\$85,188	\$88,683	\$88,950		
Library Books & Supplies	\$3,000	\$2,796	\$3,000	\$3,000		
Equipment/Software	\$1,000	\$861	\$600	\$600		
<b>TOTAL EDUCATIONAL MEDIA</b>	<b>\$87,598</b>	<b>\$88,845</b>	<b>\$92,283</b>	<b>\$92,550</b>	<b>0.29%</b>	<b>2.29%</b>

	BUDGET 2018-19	ACTUAL 2018-19	BUDGET 2019-20	Budget Comm & School Board PROPOSED 2020-21	% CHANGE	% TOTAL BUDGET
<b>SCHOOL BOARD/DISTRICT OFFICERS</b>						
Salaries & Benefits	\$3,291	\$2,453	\$2,998	\$3,539		
Legal/Audit Services	\$8,600	\$8,719	\$7,300	\$7,300		
Other School District Expenses	\$1,225	\$1,364	\$1,505	\$1,505		
Scholarships	\$0	\$3,000	\$5,000	\$5,000		
<b>TOTAL SCH. BD./DIST. OFFICERS</b>	<b>\$13,116</b>	<b>\$15,536</b>	<b>\$16,803</b>	<b>\$17,344</b>	<b>3.22%</b>	<b>0.43%</b>
<b>SCHOOL ADMINISTRATION</b>						
Principal's Salary	\$83,403	\$85,488	\$87,988	\$90,188		
Secretary's Salary	\$32,804	\$34,120	\$34,460	\$35,315		
Benefits	\$71,023	\$64,888	\$68,003	\$70,273		
Copier / Maintenance	\$1,700	\$1,334	\$3,700	\$3,700		
Telephone	\$11,000	\$7,573	\$8,837	\$8,837		
Postage/Printing	\$700	\$616	\$700	\$700		
Supplies/Mileage	\$2,100	\$0	\$1,400	\$1,400		
Software	\$2,784	\$652	\$2,414	\$11,018		
Equipment/Furniture	\$200	\$277	\$900	\$900		
Professional Dues	\$0	\$0	\$0	\$0		
<b>TOTAL SCHOOL ADMINISTRATION</b>	<b>\$205,714</b>	<b>\$194,949</b>	<b>\$208,402</b>	<b>\$222,331</b>	<b>6.68%</b>	<b>5.51%</b>
<b>BUILDING SERVICES</b>						
Salaries	\$58,625	\$58,709	\$51,817	\$43,285		
Benefits	\$35,668	\$25,108	\$25,940	\$26,075		
Rubbish Removal	\$3,500	\$2,957	\$3,500	\$3,500		
Maintenance Services	\$16,450	\$13,581	\$17,600	\$17,600		
Repairs to Building	\$4,000	\$27,515	\$20,000	\$20,000		
Special Projects	\$41,000	\$0	\$0	\$0		
Property/Liability Insurance	\$5,750	\$5,826	\$6,234	\$5,885		
Supplies/Materials	\$10,000	\$8,197	\$10,300	\$10,300		
Electricity	\$24,500	\$20,906	\$22,000	\$23,980		
Oil/ Propane	\$15,480	\$14,083	\$19,830	\$15,138		
Equipment	\$0	\$0	\$0	\$0		
<b>TOTAL BUILDING SERVICES</b>	<b>\$214,973</b>	<b>\$176,883</b>	<b>\$177,221</b>	<b>\$165,763</b>	<b>-6.47%</b>	<b>4.11%</b>
<b>ELEMENTARY TRANSPORTATION</b>						
Regular Elementary	\$156,621	\$161,010	\$152,953	\$157,144		
Athletic	\$2,900	\$2,243	\$3,600	\$3,600		
Field Trips	\$3,500	\$4,736	\$3,500	\$3,500		
<b>TOTAL ELEMENTARY TRANSPORT.</b>	<b>\$163,021</b>	<b>\$167,990</b>	<b>\$160,053</b>	<b>\$164,244</b>	<b>2.62%</b>	<b>4.07%</b>
<b>STAFF SERVICES</b>						
Student Loan Repay	\$1,000	\$0	\$1,000	\$1,000		
Criminal Record Check/ Staff Physicals	\$1,000	\$578	\$1,000	\$1,000		
<b>TOTAL STAFF SERVICES</b>	<b>\$2,000</b>	<b>\$578</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>0.00%</b>	<b>0.05%</b>



	BUDGET	ACTUAL	BUDGET	Budget Comm & School Board PROPOSED	%	% TOTAL
	2018-19	2018-19	2019-20	2020-21	CHANGE	BUDGET
FUND TRANSFERS						
Transfer to Food Services	\$125,000	\$57,891	\$110,000	\$110,000		
Transfer to Federal Projects	\$90,000	\$0	\$90,000	\$90,000		
Transfer to Capital Reserve	\$28,900	\$25,000	\$25,000	\$0		
Transfer to Expendable Trust	\$0	\$0	\$0	\$0		
Transfer to Capital Projects Fund	\$0	\$0	\$0	\$0		
TOTAL FUND TRANSFERS	\$243,900	\$82,891	\$225,000	\$200,000	-11.11%	4.96%
SUBTOTAL (ELEM. INSTRUC.)	\$2,104,370	\$1,927,881	\$2,156,556	\$2,124,990	-1.46%	52.68%
DEBT SERVICE						
Principle	\$125,000	\$82,000	\$82,000	\$80,000		
Bond Interest	\$12,665	\$8,241	\$8,241	\$4,920		
TOTAL DEBT SERVICE	\$137,665	\$90,241	\$90,241	\$84,920	-5.90%	2.11%
SUBTOTAL (ELEM. INSTRUCTION PLUS DEBT SERVICE)	\$2,242,035	\$2,018,122	\$2,246,797	\$2,209,910	-1.64%	54.78%
ELEMENTARY SPECIAL INSTRUCTION						
Salaries	\$134,159	\$126,463	\$122,237	\$136,014		
Benefits	\$87,397	\$45,752	\$85,470	\$44,185		
Vision/Audiology/Purchased Service	\$3,938	\$0	\$0	\$0		
Supplies/Books/Equipment/Mileage	\$2,100	\$927	\$1,800	\$2,400		
Elementary/MS Out-of-District Tuition	\$85,000	\$0	\$0	\$0		
Pre-School Tuition	\$27,500	\$8,512	\$10,814	\$7,368		
ELL	\$7,934	\$13,481	\$14,783	\$23,203		
Psychology	\$7,980	\$8,319	\$10,645	\$11,378		
Speech	\$50,800	\$56,334	\$60,392	\$61,979		\$183,660
OT/ PT	\$28,000	\$29,204	\$34,900	\$34,900		
In-house Summer Program	\$2,513	\$2,006	\$2,517	\$2,517		
Elementary Special Transportation	\$24,200	\$0	\$0	\$0		
TOTAL ELEM. SPEC. INSTRUCT.	\$461,521	\$290,997	\$343,558	\$323,944	-5.71%	8.03%
TOTAL ELEMENTARY COST	\$2,703,556	\$2,309,119	\$2,590,355	\$2,533,854	-2.18%	62.81%
HIGH SCHOOL						
REGULAR INSTRUCTION TUITIONS						
Keene High School	\$926,940	\$885,674	\$906,309	\$831,117		
67 students @ \$13,527 (up from 65)						
TOTAL REG HIGH SCHOOL TUITIONS	\$926,940	\$885,674	\$906,309	\$831,117	-8.30%	20.60%

	BUDGET 2018-19	ACTUAL 2018-19	BUDGET 2019-20	Budget Comm & School Board PROPOSED 2020-21	% CHANGE	% TOTAL BUDGET
TRANSPORTATION						
Regular - Keene High School	\$57,886	\$55,599	\$56,572	\$56,572		
TOTAL REG. HS TRANSPORT.	\$57,886	\$55,599	\$56,572	\$56,572	0.00%	1.40%
SUBTOTAL (REG. HIGH SCHOOL)	\$984,826	\$885,674	\$906,309	\$831,117	-8.30%	22.01%
SPECIAL INSTRUCTION						
Keene High School Tuition (12 students @ \$29,167 (up from 9)	\$147,255	\$291,640	\$350,004	\$434,280	24.08%	10.77%
High School Out-of-District	\$0	(\$150)	\$0	\$0		
Special Instr. Transportation	\$0	\$960	\$1,000	\$2,392		
TOTAL H.S. SPECIAL EDUCATION	\$147,255	\$292,450	\$351,004	\$436,672	24.41%	10.82%
TOTAL HIGH SCHOOL COSTS	\$1,132,081	\$1,233,723	\$1,313,885	\$1,324,361	0.80%	32.83%
ADMINISTRATION						
SAU #29 - Westmoreland Share	\$167,923	\$167,274	\$177,325	\$175,710	-0.91%	4.36%
TOTAL OPERATING BUDGET	\$4,003,560	\$3,710,116	\$4,081,565	\$4,033,925	-1.17%	100.00%
<b>GRAND TOTAL</b>	<b>\$4,003,560</b>	<b>\$3,710,116</b>	<b>\$4,081,565</b>	<b>\$4,033,925</b>	<b>-1.17%</b>	<b>100.00%</b>



**WESTMORELAND**  
**2019-2020 PROPOSED SCHOOL BUDGET**  
**ESTIMATED REVENUES**

REVENUE ACCOUNTS	2019-20 BUDGET	2020-21 PROPOSED	% INCREASE	\$ INCREASE
Unreserved Fund Balance	\$17,456	\$0	-100.00%	-\$17,456
<b>Local Property Taxes</b>	<b>\$2,743,214</b>	<b>\$2,646,177</b>	<b>-3.54%</b>	<b>-\$97,037</b>
Tuition	\$800	\$1,200	50.00%	\$400
Transport. Fees	\$900	\$900	0.00%	\$0
Interest	\$1,750	\$2,000	14.29%	\$250
Lunch Local	\$35,000	\$35,000	0.00%	\$0
E-Rate Reimbursement/Other	\$6,668	\$6,668	0.00%	\$0
<b>N.H. Property Tax</b>	<b>\$350,586</b>	<b>\$328,828</b>	<b>-6.21%</b>	<b>-\$21,758</b>
<b>N.H Adequacy Aid</b>	<b>\$777,191</b>	<b>\$894,652</b>	<b>15.11%</b>	<b>\$117,461</b>
N.H. Building Aid	\$0	\$0	0.00%	\$0
N.H. Kindergarten Aid	\$0	\$0	0.00%	\$0
N.H. Catastrophic Aid	\$0	\$0	0.00%	\$0
N.H. Child Nutrition	\$1,000	\$1,000	0.00%	\$0
Medicaid Reimbursement	\$6,000	\$1,500	-75.00%	-\$4,500
Federal Funds	\$90,000	\$90,000	0.00%	\$0
Lunch - Federal	\$26,000	\$26,000	0.00%	\$0
Transfer to Trust Funds	\$25,000	\$0	0.00%	-\$25,000
Sale of Bond	\$0	\$0	0.00%	\$0
Transfer from Trust Funds	\$0	\$0	0.00%	\$0
Prior Year Transfer	\$0	\$0	0.00%	\$0
<b>TOTALS</b>	<b>\$4,081,565</b>	<b>\$4,033,925</b>	<b>-1.17%</b>	<b>-\$47,640</b>

PROPERTY TAX DECREASE FROM PROPOSED BUDGET  
(Local and State School Tax) -3.84% -\$118,795

TAX RATE DECREASE FROM PROPOSED BUDGET -\$0.5842

TAX IMPACT ON HOUSE ASSESSED FOR \$100,000 -\$58.42

WARRANT ARTICLE PROJECTED TAX IMPACT	Total Amount	Total Tax	TAX IMPACT
Warrant Article #2 (School Budget)	\$4,033,925	\$2,975,005	(\$0.58)
Warrant Article #3 Contract Negotiations	\$48,359	\$48,359	\$0.29
Warrant Article #5 Capital Reserve	\$25,000	\$0	\$0.00
<b>TOTAL</b>	<b>\$4,107,284</b>	<b>\$3,023,364</b>	<b>(\$0.29)</b>
TOTAL BUDGET WITH ALL WARRANT ARTICLES		\$4,107,284	
BUDGET INCREASE WITH ALL ARTICLES		\$25,719	0.6%
PROPERTY TAX DECREASE WITH ALL WARRANT ARTICLES		-2.28%	
TAX RATE DECREASE FROM BUDGET & WARRANT ARTICLES		-\$0.4259	
TAX IMPACT ON HOUSE ASSESSED FOR \$100,000		-\$42.59	

Historical School Tax Chart	Year	Rate	Total School Tax Dollars	State Ed. Aid	% Tax Change from Previous Year
	2007-08	\$9.99	\$2,002,834	\$631,502	
	2008-09	\$10.13	\$2,054,100	\$631,502	2.56%
	2009-10	\$10.49	\$2,138,441	\$648,046	4.11%
	2010-11	\$10.92	\$2,234,211	\$614,399	4.48%
	2011-12	\$13.75	\$2,394,596	\$614,400	7.18%
	2012-13	\$13.76	\$2,393,454	\$614,400	-0.05%
	2013-14	\$14.96	\$2,593,715	\$663,552	8.37%
	2014-15	\$14.53	\$2,531,253	\$676,873	-2.41%
	2015-16	\$14.50	\$2,531,444	\$731,023	0.01%
	2016-17	\$17.42	\$2,841,305	\$694,351	12.24%
	2017-18	\$17.39	\$2,864,796	\$740,138	0.83%
	2018-19	\$17.45	\$2,882,138	\$703,874	0.61%
	2019-20	\$18.65	\$3,093,800	\$777,191	7.34%
budget article only	<b>2020-21</b>	\$18.07	\$2,975,005	\$894,652	-3.84%
with warrant articles	<b>2020-21</b>	\$18.36	\$3,023,364	\$894,652	-2.28%

**DETAIL OF EXPENDITURES  
AS A RESULT OF SPECIAL EDUCATIONAL SERVICES**  
SUPPLEMENTAL INFORMATION REQUIRED PER RSA 32:11-a

	2016-17 ACTUAL	2017-18 ACTUAL
<b>REVENUE</b>		
State Adequacy Aid for Special Ed.	\$60,952	\$54,912
IDEA Entitlement Grant	\$38,655	\$25,408
Medicaid Reim.	\$18,501	\$7,428
Catastrophic Aid	\$33,435	\$20,713
<b>TOTAL REVENUE</b>	<b>\$151,543</b>	<b>\$108,461</b>
<b>EXPENSE</b>		
Instruction and Services	\$410,341	\$501,177
Transportation / Legal / Admin	\$24,759	\$96,791
IDEA Entitlement Grant	\$38,655	\$25,408
<b>TOTAL EXPENSES</b>	<b>\$473,755</b>	<b>\$623,377</b>
<b>NET COST</b>	<b>\$322,212</b>	<b>\$514,916</b>





TOWN OF WESTMORELAND  
PO BOX 55  
WESTMORELAND, NH 03467

